GST Provisional Registration
by
Maharashtra VAT Dealers

By

CA. Nimesh Dedhia

System Requirements for Accessing the GST Common Portal

1. **Desktop Browser: Internet Explorer 10+/ Chrome 49+ or Firefox 45+**

   Besides the above on browser compatibility following should not be disabled:

   - Cascading Style Sheet (CSS) - used to render User Interface look and feel of the portal. Disabling this will not provide appropriate user experience
   - JavaScript - used to provide enhanced user experience in using User Interface controls. Disabling this will not allow user to perform any transaction in the portal.
   - Cookie - used to store personalized information of user. Disabling this will not allow user to login and perform any transaction in the portal.

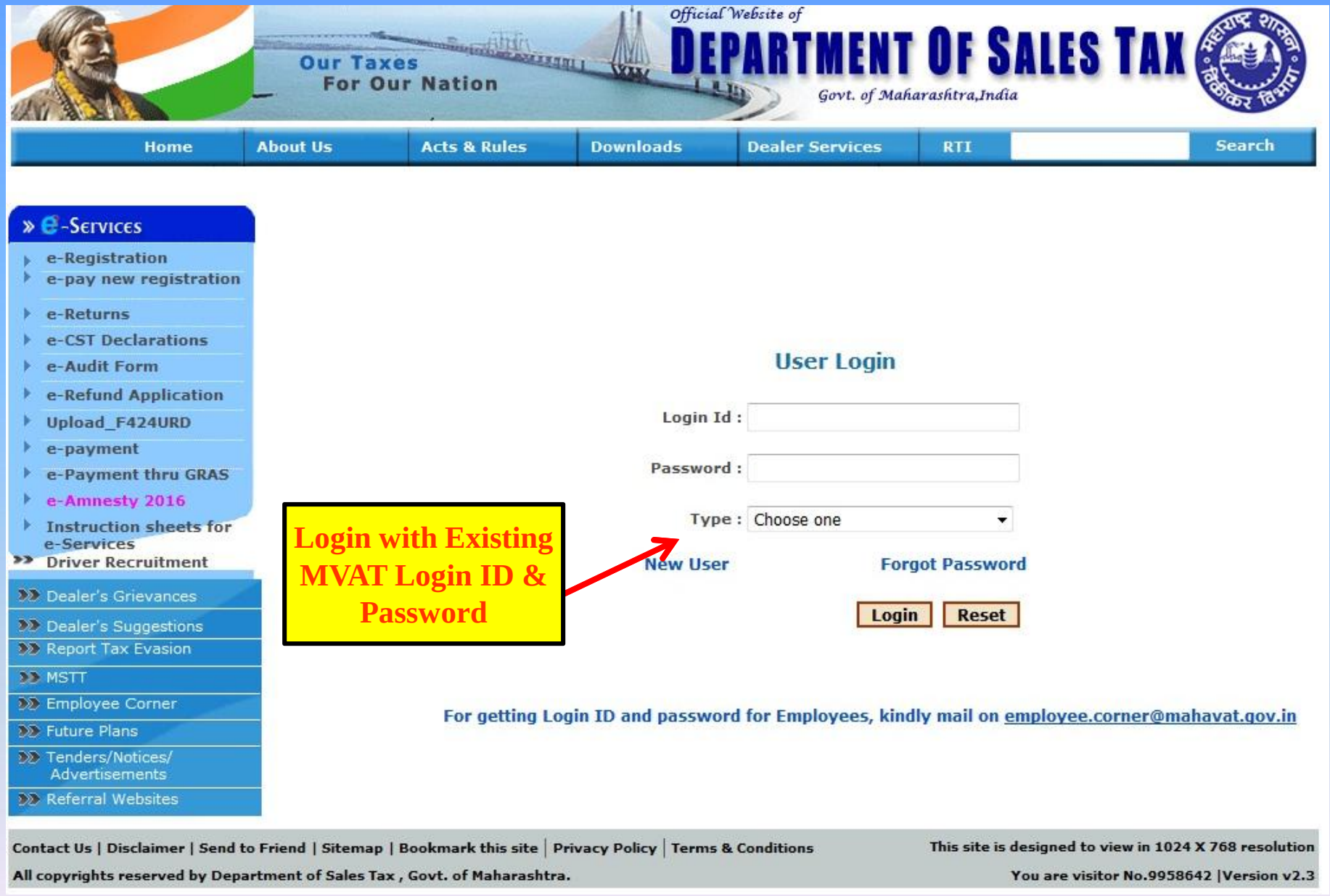
Documents Required

Keep Ready Following Documents:

- Proof of Constitution of Business:
  - Registration Certificate like VAT / CST / Service Tax etc Registration Certificate
- Photograph of Proprietor / Partners / Directors / Authorised Person (in jpg format)
- Aadhar Card & Passport No of Proprietor / Partners / Directors / Authorised Person
  (It is not mandatory, but Aadhar No is required if you want to submit with E-sign)
- Letter of Authorisation in favour of Authorised Person.
- Proof of Principal Place / Additional Place of Business like:
  - Bank Account Statement, Bye-laws of Society, Municipal Khata Copy, Consent Letter, Electricity Bill, MOA & AOA, Partnership Deed, First page of passbook, Registration Certificate, Rent / Lease Agreement, Tax Paid receipt, Any other certificate / document or record issued by Government, Any other or supporting document
- Bank Statement (All Banks)
- Details of Commodity & Services

(All above documents need to be submitted in PDF or JPEG format.)

Login to mahavat.gov.in


Official Website of
DEPARTMENT OF SALES TAX
Govt. of Maharashtra,India
Our Taxes
For Our Nation
Home
About Us
Acts & Rules
Downloads
Dealer Services
RTI
Search
e-Services
e-Registration
e-pay new registration
e-Returns
e-CST Declarations
e-Audit Form
e-Refund Application
Upload_F424URD
e-payment
e-Payment thru GRAS
e-Amnesty 2016
Instruction sheets for e-Services
Driver Recruitment
Dealer's Grievances
Dealer's Suggestions
Report Tax Evasion
MSTT
Employee Corner
Future Plans
Tenders/Notices/ Advertisements
Referral Websites
User Login
Login Id :
Password :
Type : Choose one
New User
Forgot Password
Login
Reset
Login with Existing MVAT Login ID & Password
For getting Login ID and password for Employees, kindly mail on employee.corner@mahavat.gov.in
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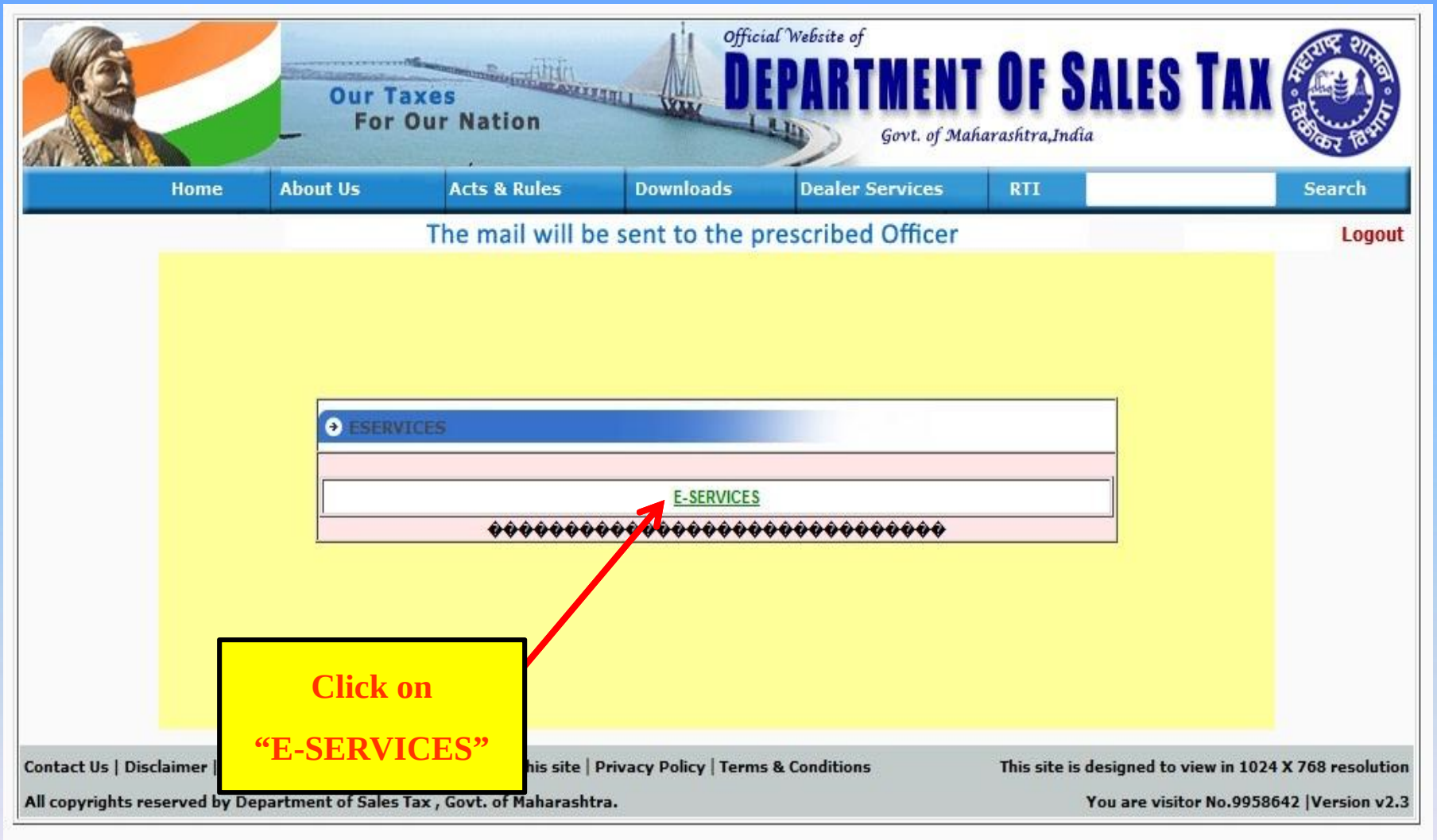
Our Taxes
For Our Nation
Official Website of
DEPARTMENT OF SALES TAX
Govt. of Maharashtra,India
Home
About Us
Acts & Rules
Downloads
Dealer Services
RTI
Search
The mail will be sent to the prescribed Officer
Logout
ESERVICES
E-SERVICES
Click on
"E-SERVICES"
Contact Us | Disclaimer |
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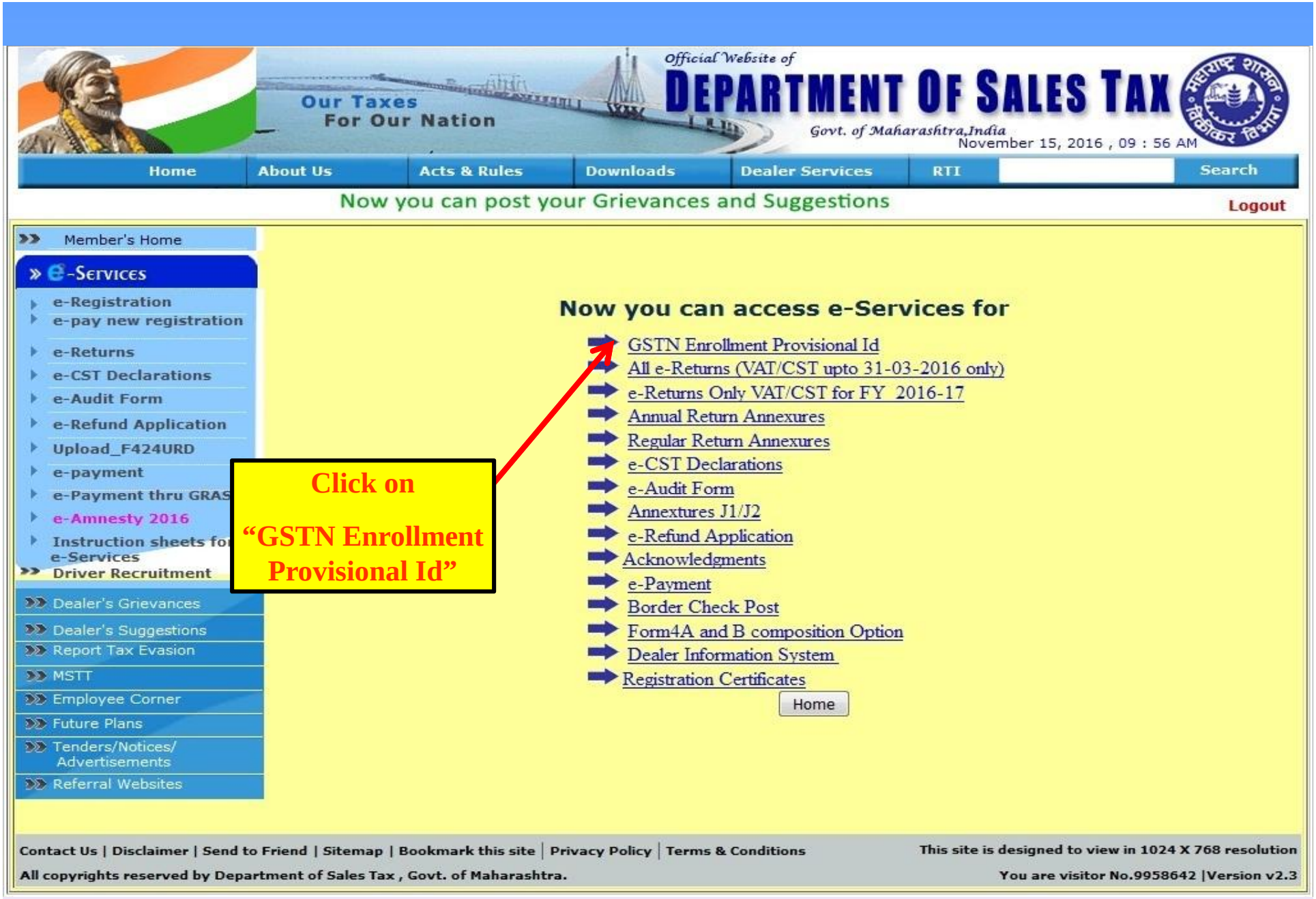
Official Website of
DEPARTMENT OF SALES TAX
Govt. of Maharashtra,India
Our Taxes
For Our Nation
November 15, 2016 , 09 : 56 AM
Home
About Us
Acts & Rules
Downloads
Dealer Services
RTI
Search
Now you can post your Grievances and Suggestions
Logout
Member's Home
e-Services
e-Registration
e-pay new registration
e-Returns
e-CST Declarations
e-Audit Form
e-Refund Application
Upload_F424URD
e-payment
e-Payment thru GRAS
e-Amnesty 2016
Instruction sheets fo
e-Services
Driver Recruitment
Dealer's Grievances
Dealer's Suggestions
Report Tax Evasion
MSTT
Employee Corner
Future Plans
Tenders/Notices/
Advertisements
Referral Websites
Now you can access e-Services for
GSTN Enrollment Provisional Id
All e-Returns (VAT/CST upto 31-03-2016 only)
e-Returns Only VAT/CST for FY 2016-17
Annual Return Annexures
Regular Return Annexures
e-CST Declarations
e-Audit Form
Annextures J1/J2
e-Refund Application
Acknowledgments
e-Payment
Border Check Post
Form4A and B composition Option
Dealer Information System
Registration Certificates
Home
Click on
"GSTN Enrollment Provisional Id"
Contact Us | Disclaimer | Send to Friend | Sitemap | Bookmark this site | Privacy Policy | Terms & Conditions
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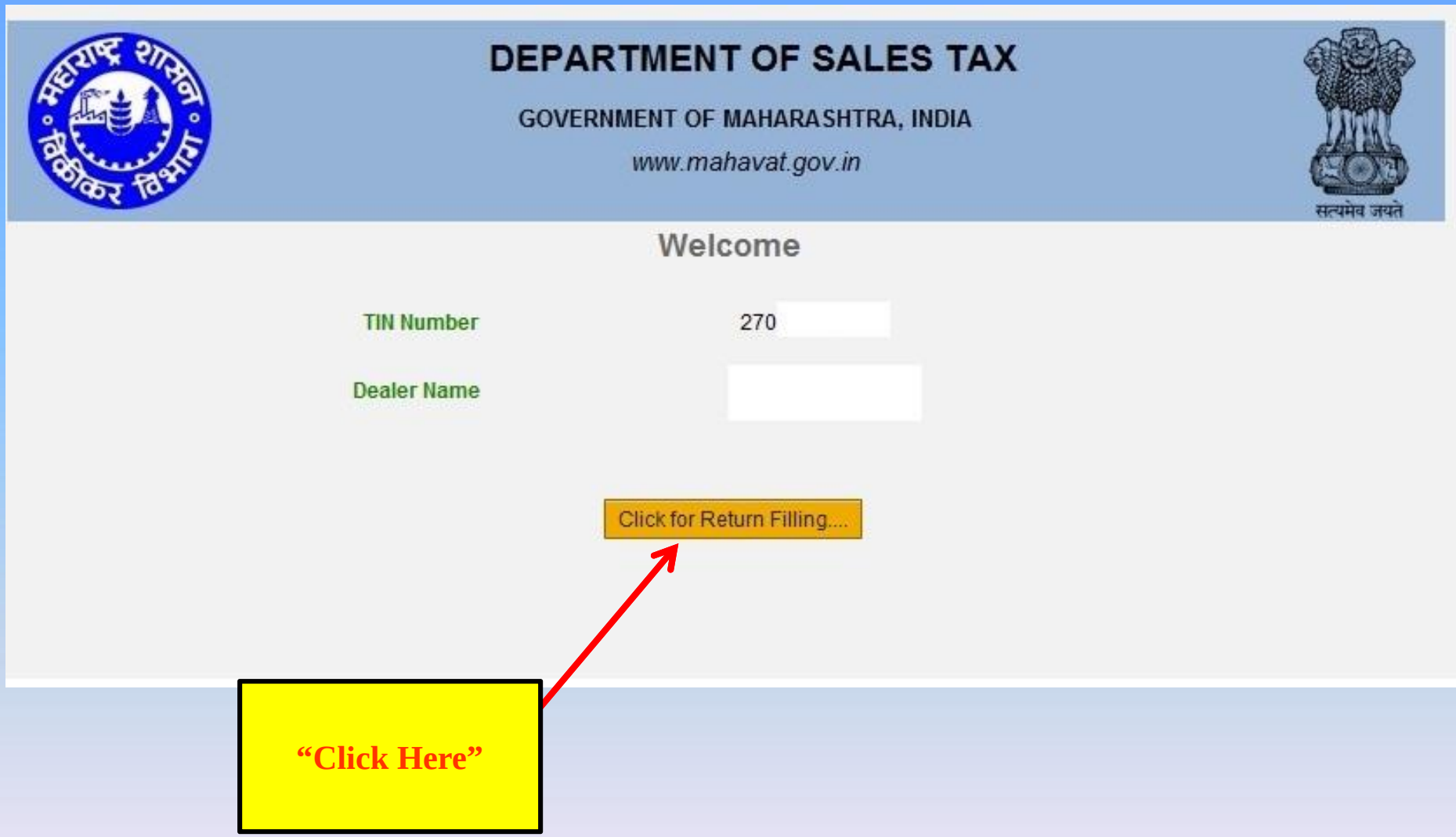
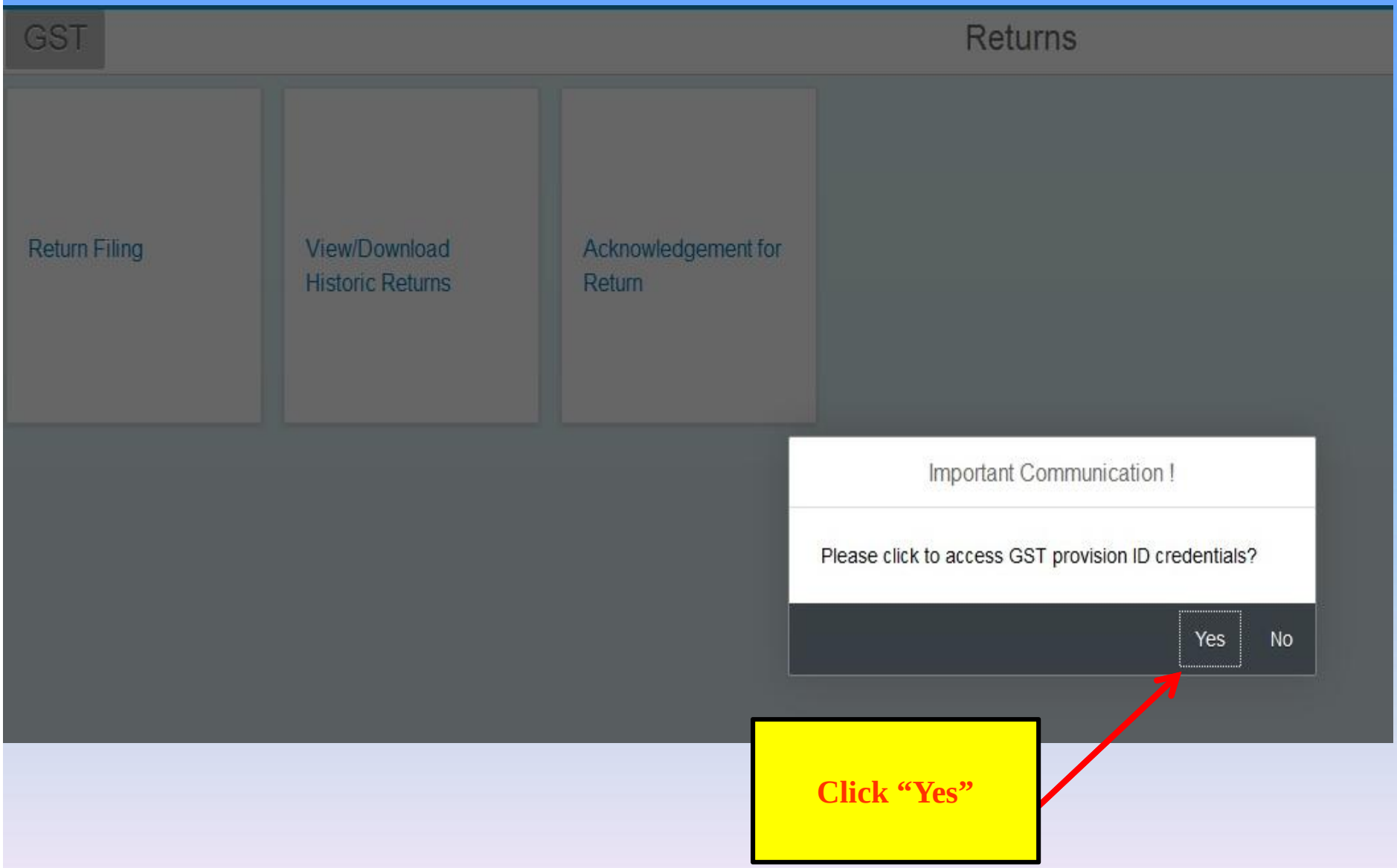

DEPARTMENT OF SALES TAX
GOVERNMENT OF MAHARASHTRA, INDIA
www.mahavat.gov.in
सत्यमेव जयते
Welcome
TIN Number
270
Dealer Name
Click for Return Filling....
"Click Here"


GST
Returns
Return Filing
View/Download Historic Returns
Acknowledgement for Return
Important Communication !
Please click to access GST provision ID credentials?
Yes
No
Click “Yes”

GSTN PRE-REGISTRATION FORM

By default "Dealer Name will appear"

Applicant details :

Name of the applicant:

* E- Mail Address:

* Mobile Number:

STP details:

Name of the STP:

E- Mail Address:

Mobile Number:

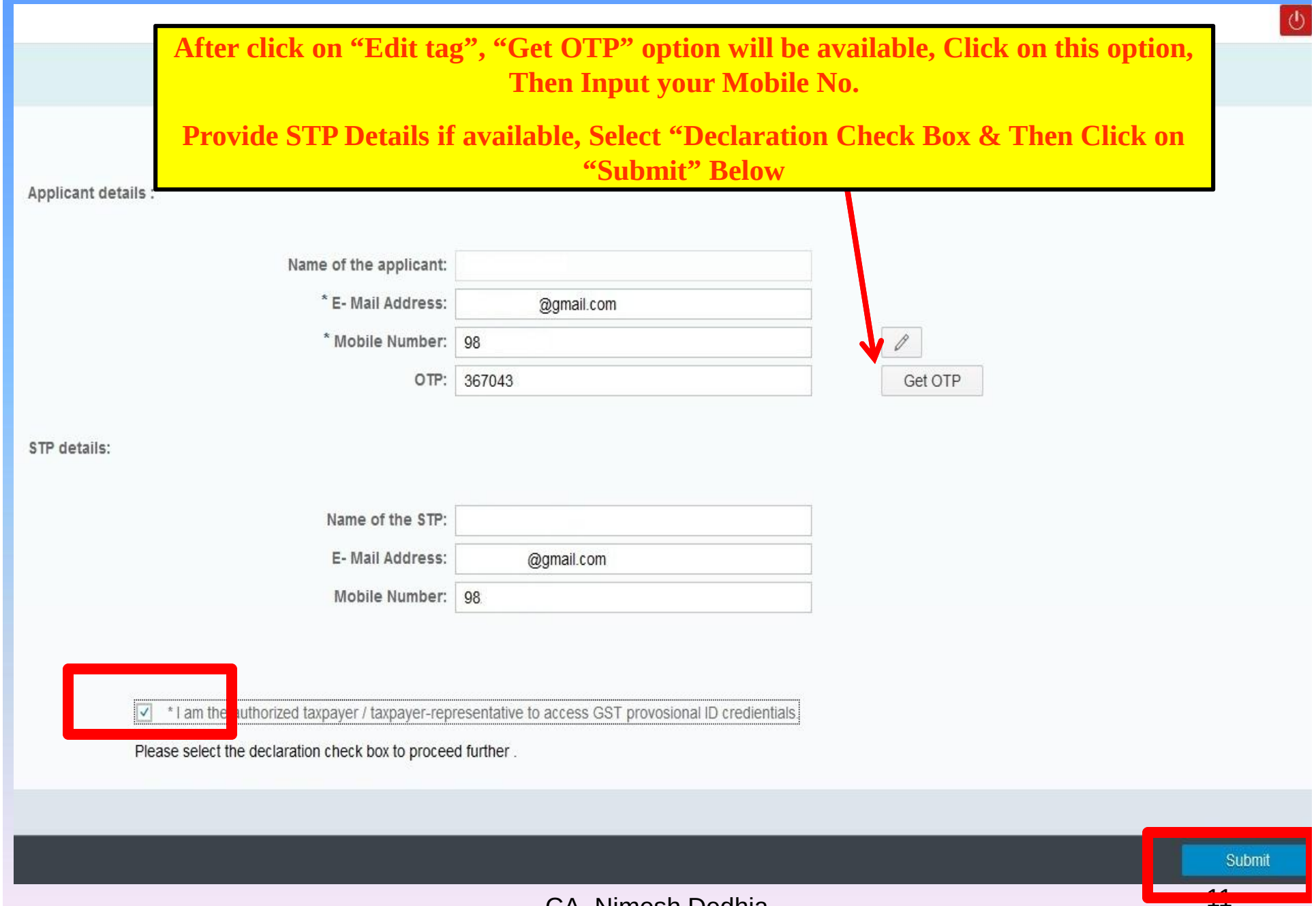
Input "Email Id" & Click on "Edit" Tag

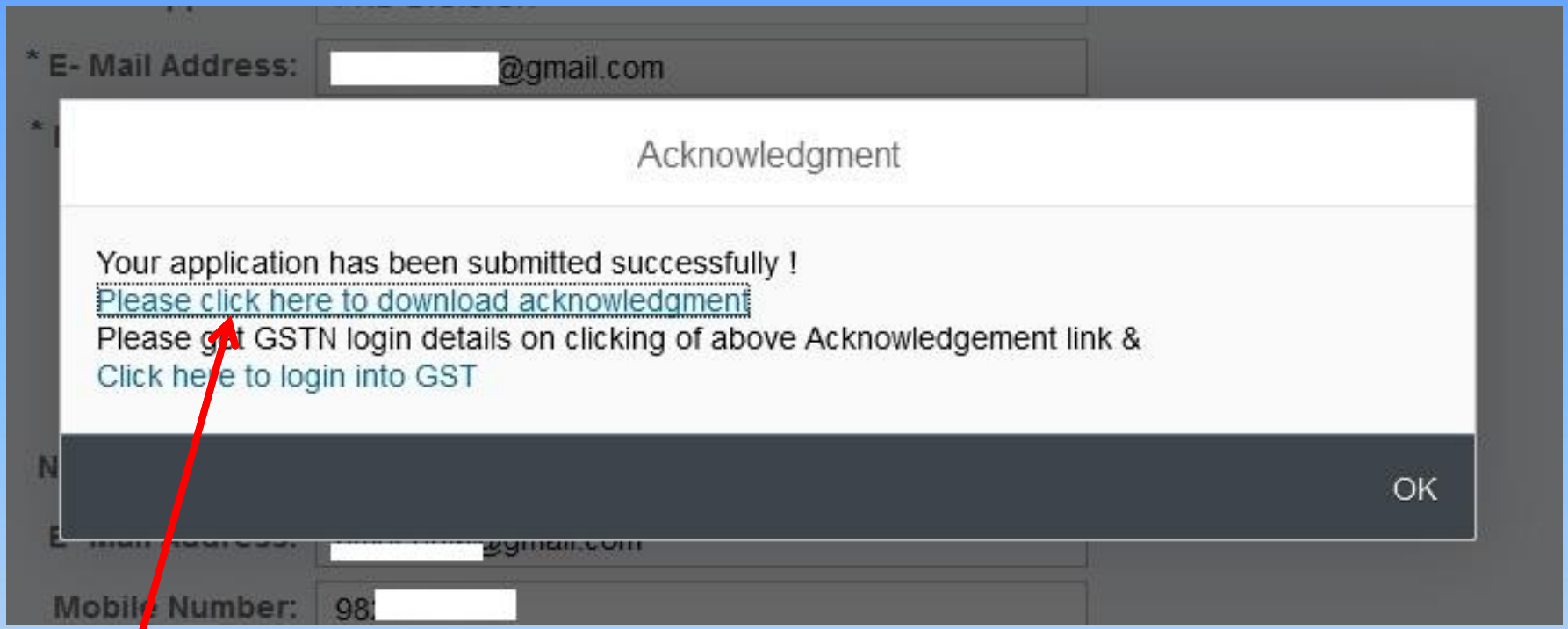
* I am the authorized taxpayer / taxpayer-representative to access GST provosional ID credientials.

Please select the declaration check box to proceed further .

After click on "Edit tag", "Get OTP" option will be available, Click on this option, Then Input your Mobile No.

Provide STP Details if available, Select "Declaration Check Box & Then Click on "Submit" Below





Click on above link to Download Acknowledgement, which will have details of "Provisional ID & Access Token"

DEPARTMENT OF SALES TAX

GOVERNMENT OF MAHARASHTRA, INDIA

www.mahavat.gov.in

GSTN Pre-Registration Form

Pre-Registration Details :

1. Tin No. 27
2. Name of the applicant
3. Email Id @gmail.com
4. Mobile Number 98

STP Details :

1. Name
2. Email @gmail.com
3. Mobile Number 98

GSTN Credentials for login:

Provisional ID	27
Access Token	cb282136fx

Date Nov 15, 2016

Time 10:05:55 AM

"Provisional ID & Access Token" is required for Login to gstn.gov.in website

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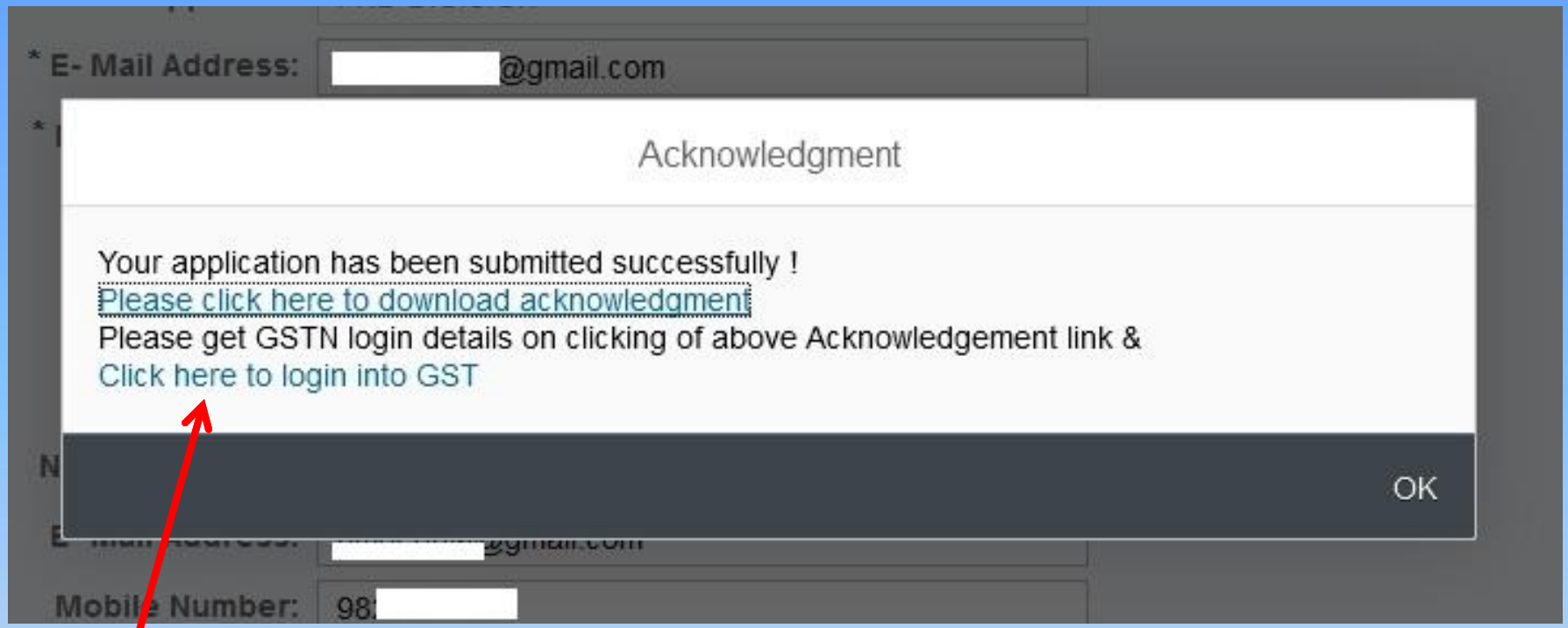
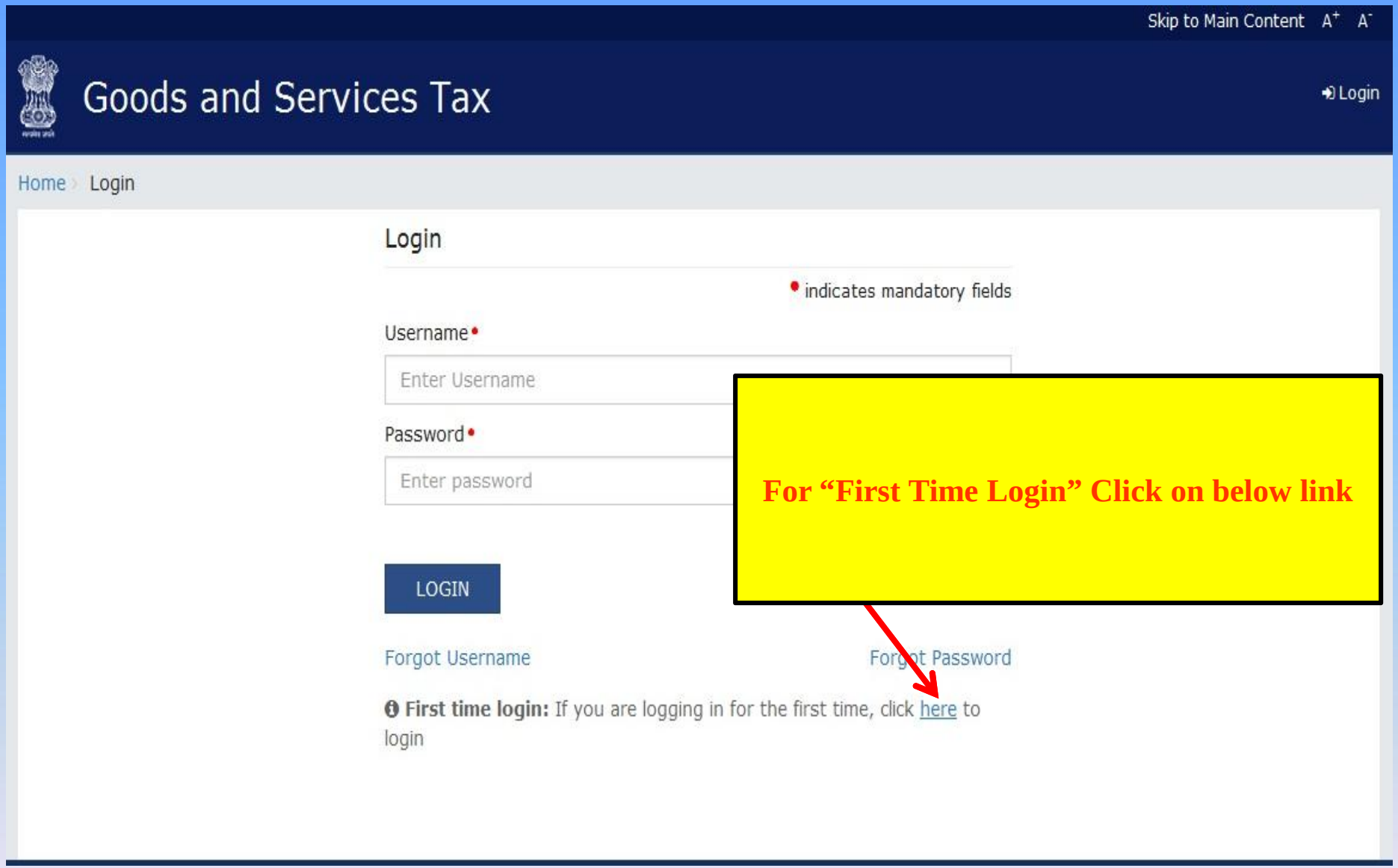
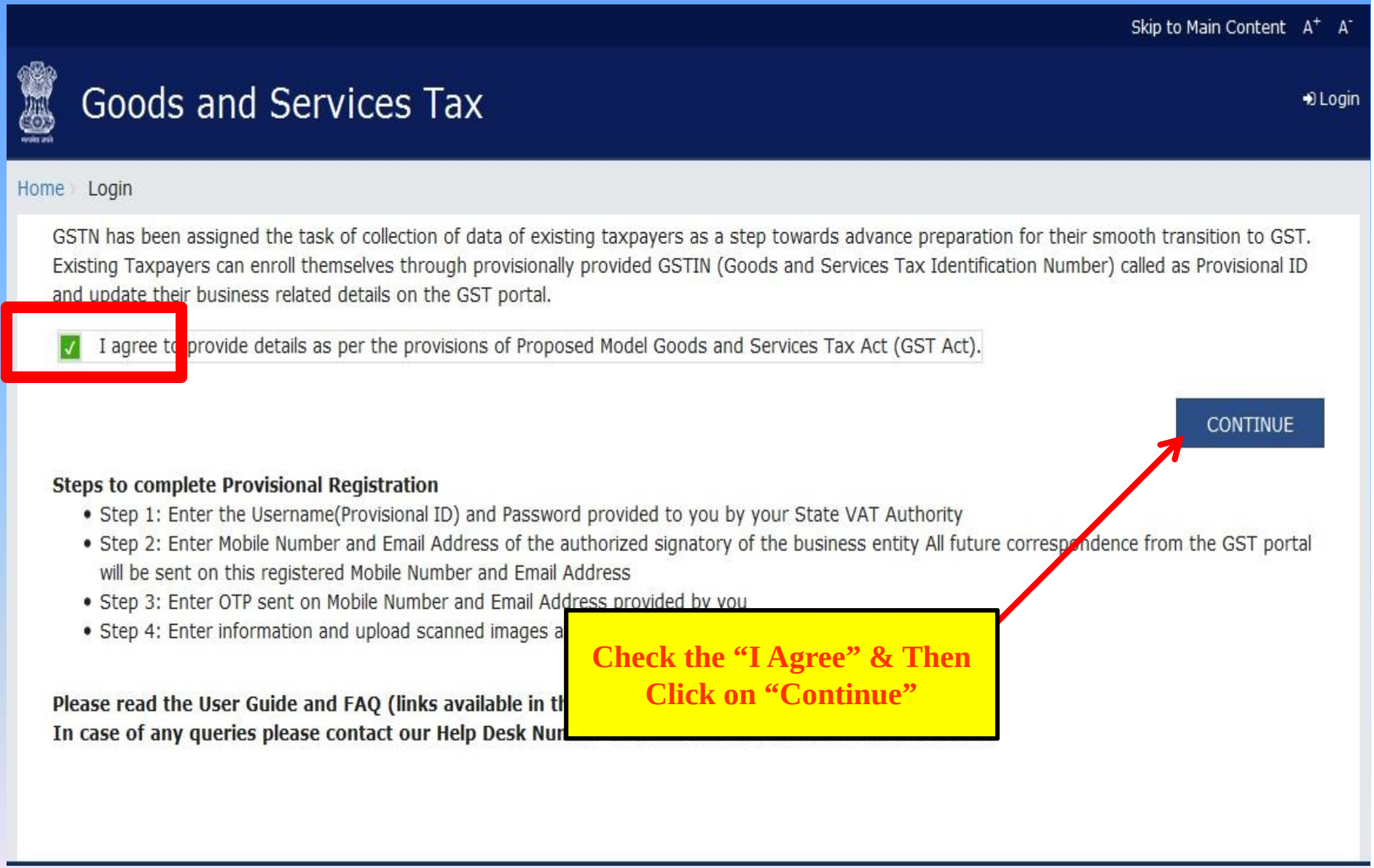
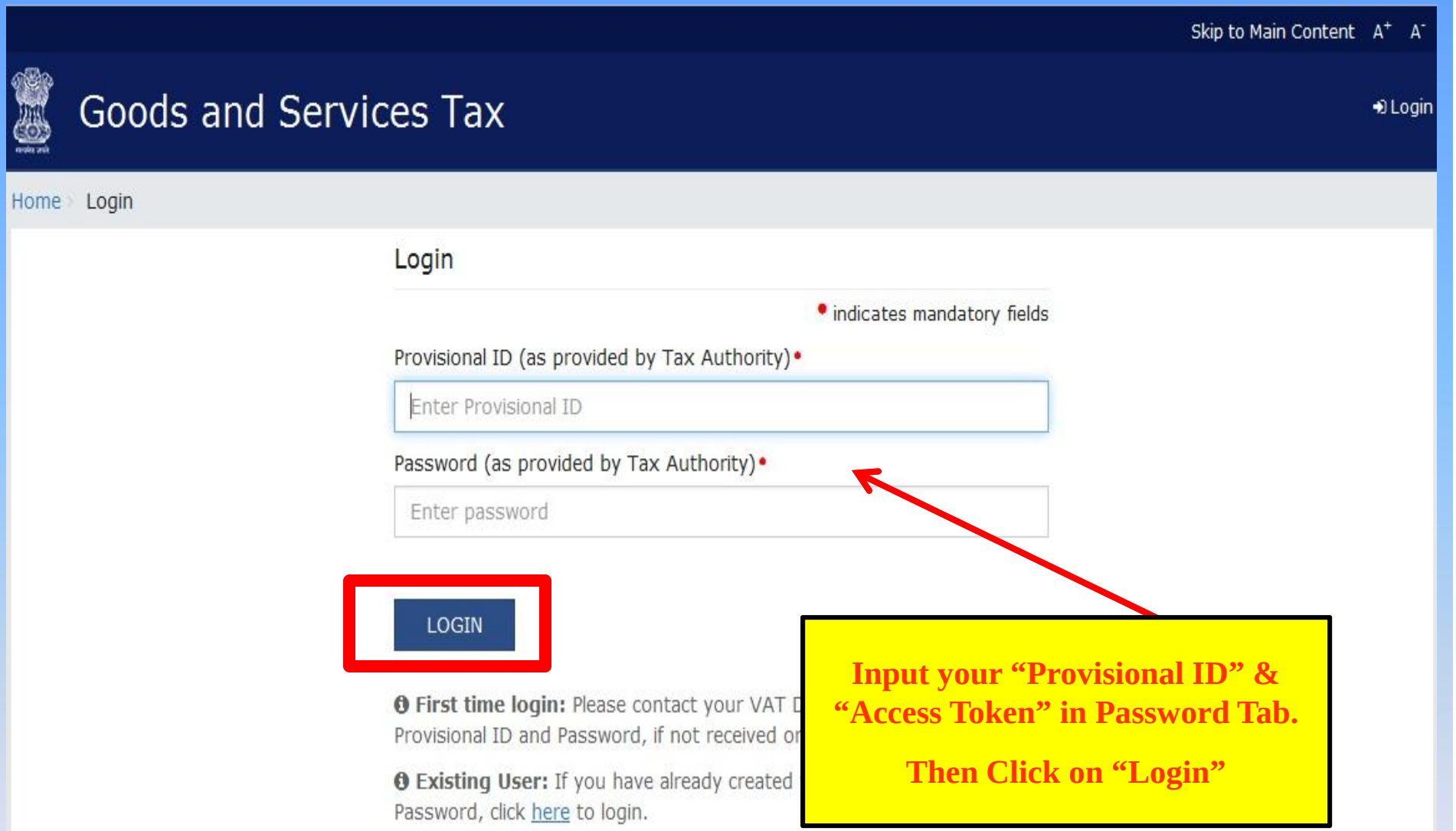


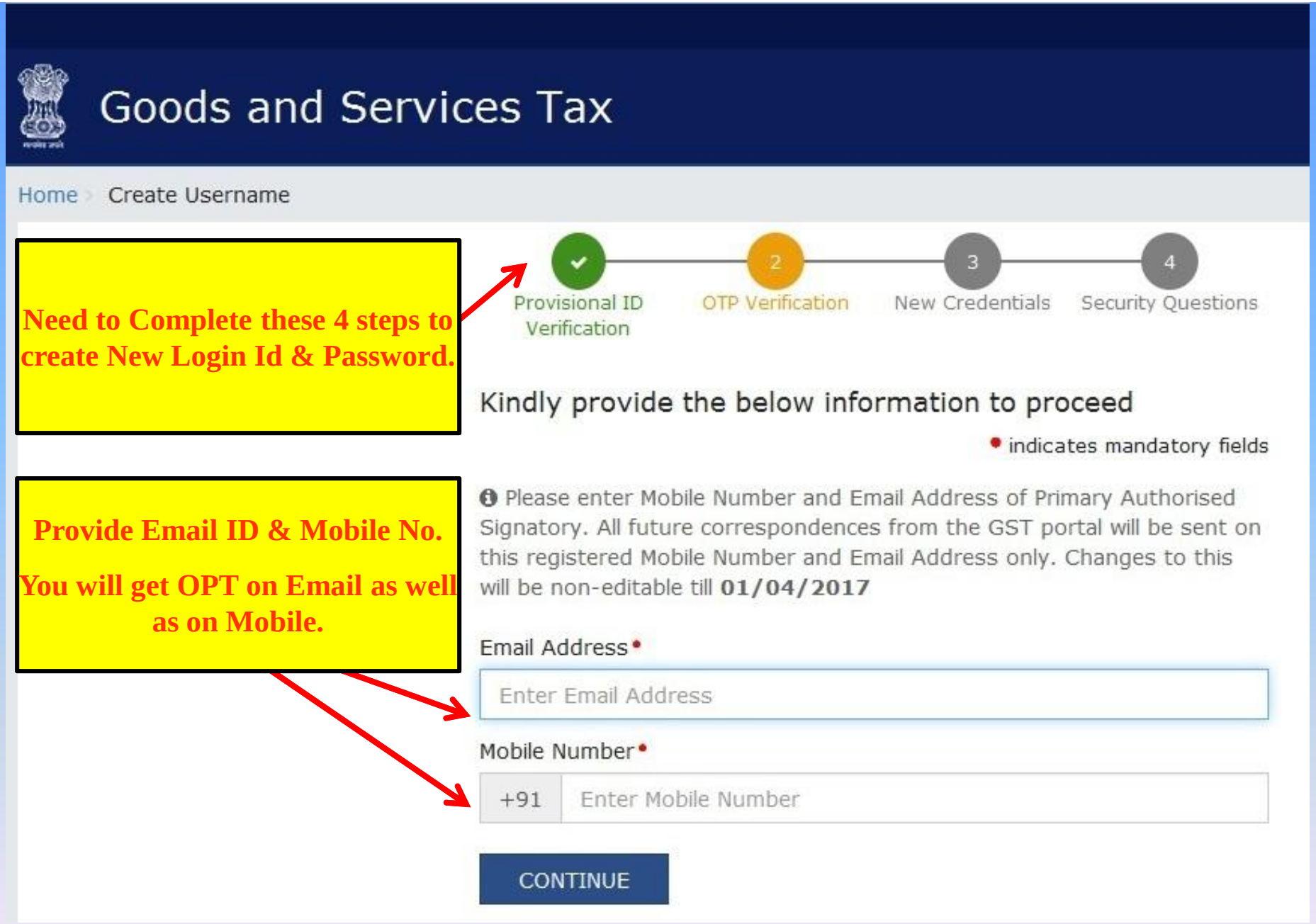
Click on above link which will redirect you to website "www.gstn.gov.in"

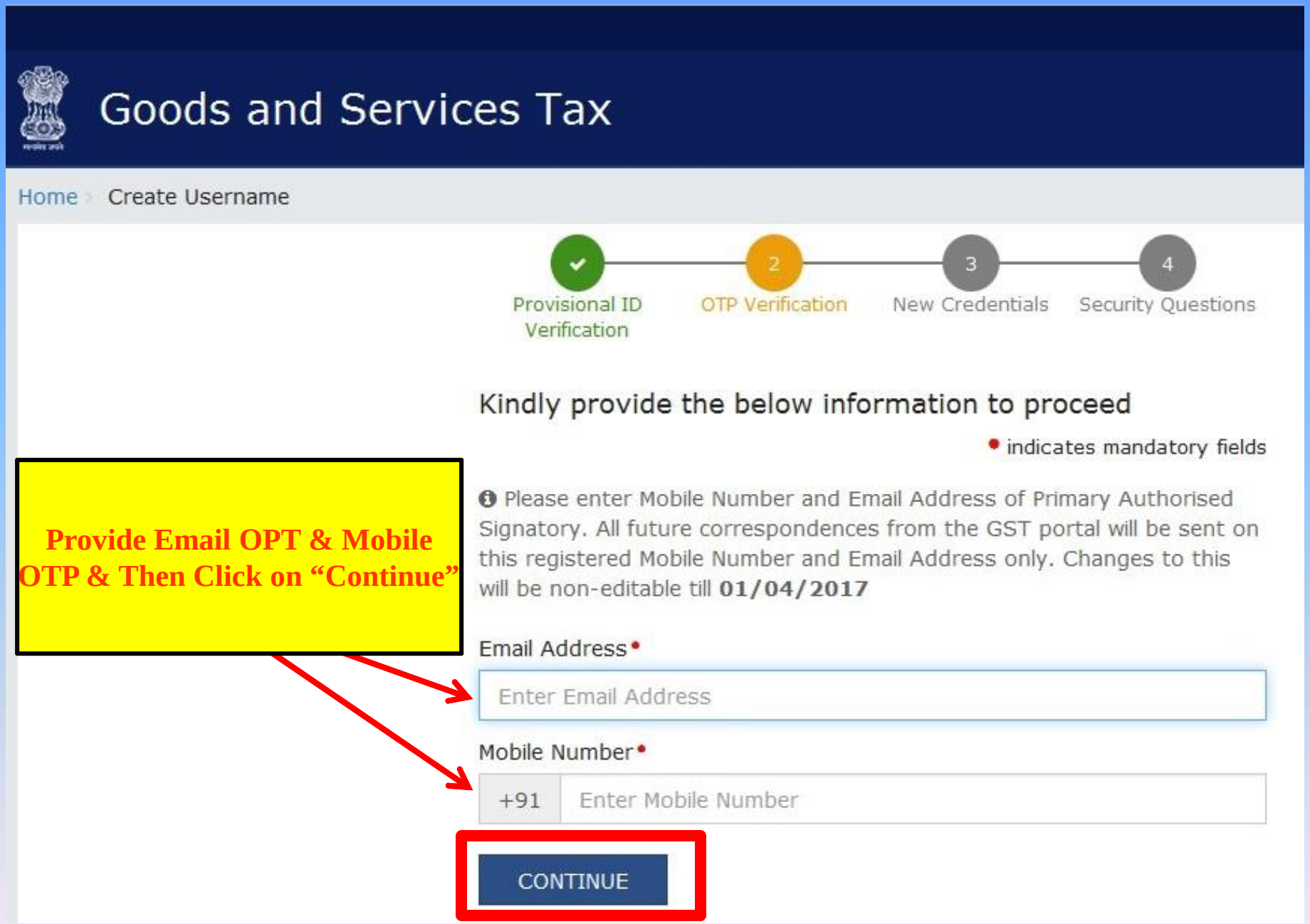
"www.gstn.gov.in" will get open & then Click on "Existing User Login"

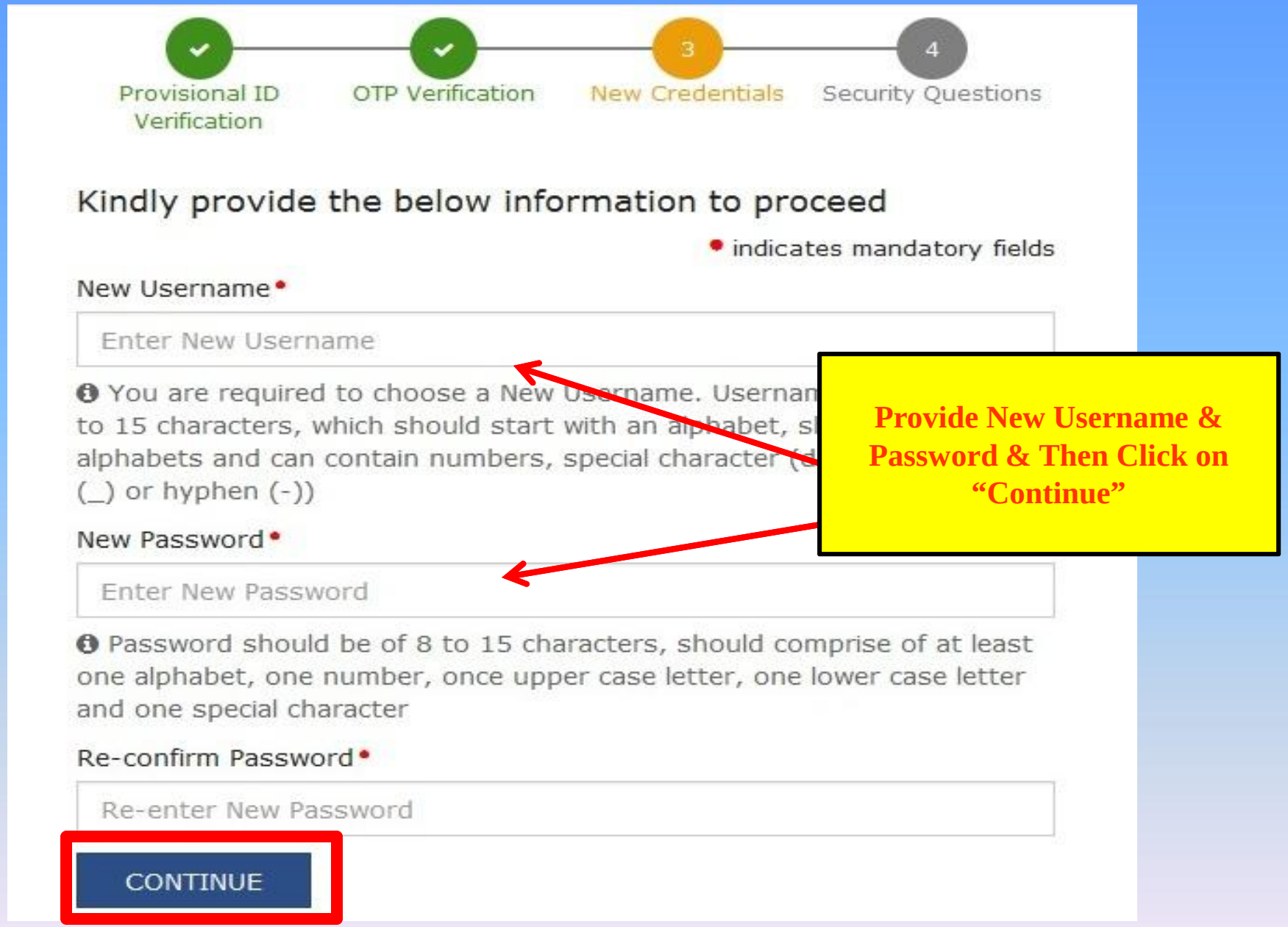

Skip to Main Content A+ A-
Goods and Services Tax
Login
Home › Login
Login
• indicates mandatory fields
Username •
Enter Username
Password •
Enter password
LOGIN
Forgot Username
Forgot Password
First time login: If you are logging in for the first time, click here to login
For "First Time Login" Click on below link

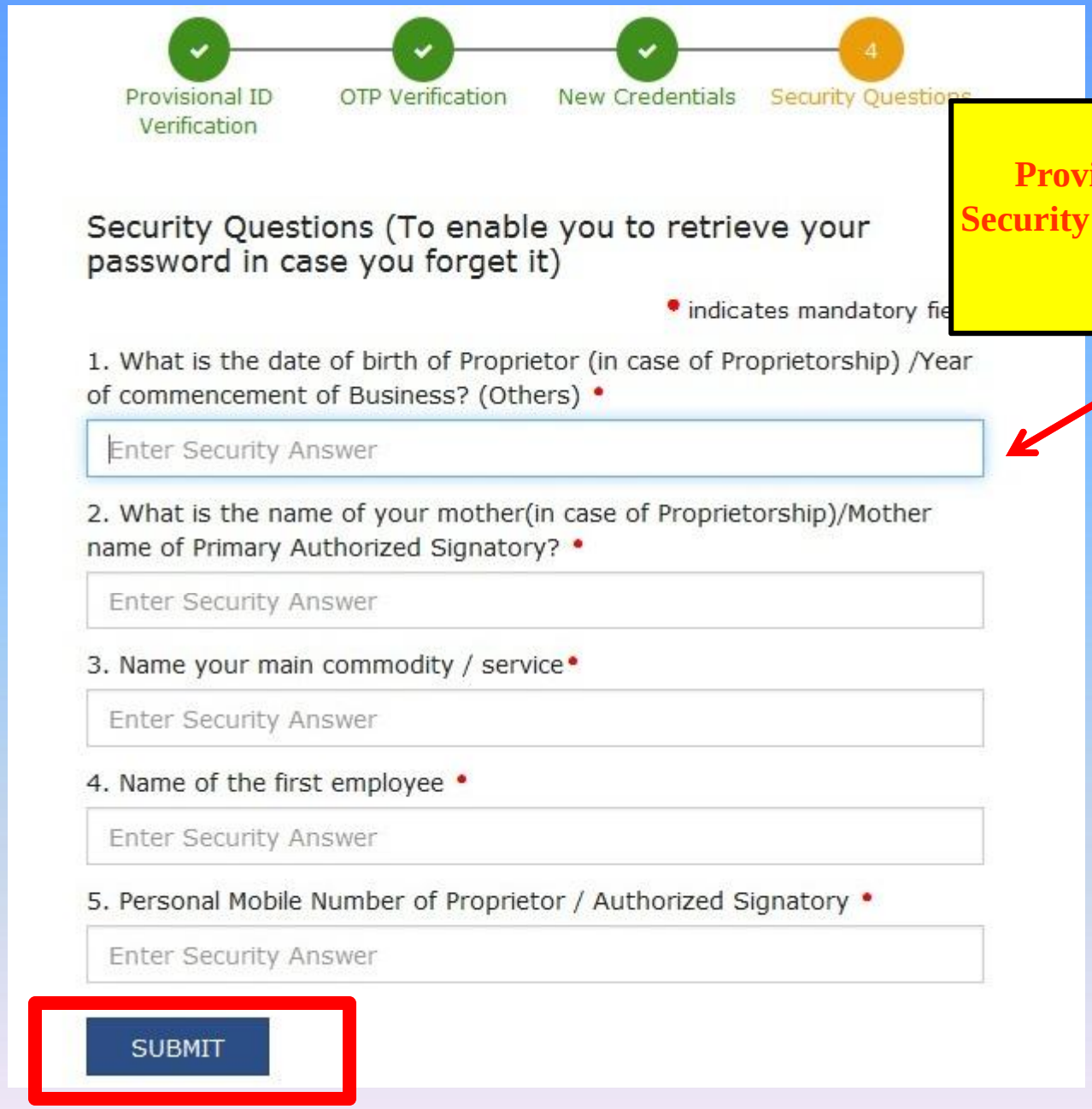

Skip to Main Content A+ A-
Goods and Services Tax
Login
Home Login
GSTN has been assigned the task of collection of data of existing taxpayers as a step towards advance preparation for their smooth transition to GST. Existing Taxpayers can enroll themselves through provisionally provided GSTIN (Goods and Services Tax Identification Number) called as Provisional ID and update their business related details on the GST portal.
I agree to provide details as per the provisions of Proposed Model Goods and Services Tax Act (GST Act).
CONTINUE
Steps to complete Provisional Registration
• Step 1: Enter the Username(Provisional ID) and Password provided to you by your State VAT Authority
• Step 2: Enter Mobile Number and Email Address of the authorized signatory of the business entity All future correspondence from the GST portal will be sent on this registered Mobile Number and Email Address
• Step 3: Enter OTP sent on Mobile Number and Email Address provided by you
• Step 4: Enter information and upload scanned images a
Please read the User Guide and FAQ (links available in th
In case of any queries please contact our Help Desk Nu
Check the "I Agree" & Then Click on "Continue"


Skip to Main Content A+ A-
Goods and Services Tax
Login
Home Login
Login
indicates mandatory fields
Provisional ID (as provided by Tax Authority)
Enter Provisional ID
Password (as provided by Tax Authority)
Enter password
LOGIN
First time login: Please contact your VAT D
Provisional ID and Password, if not received or
Existing User: If you have already created
Password, click here to login.
Input your "Provisional ID" & "Access Token" in Password Tab.
Then Click on "Login"

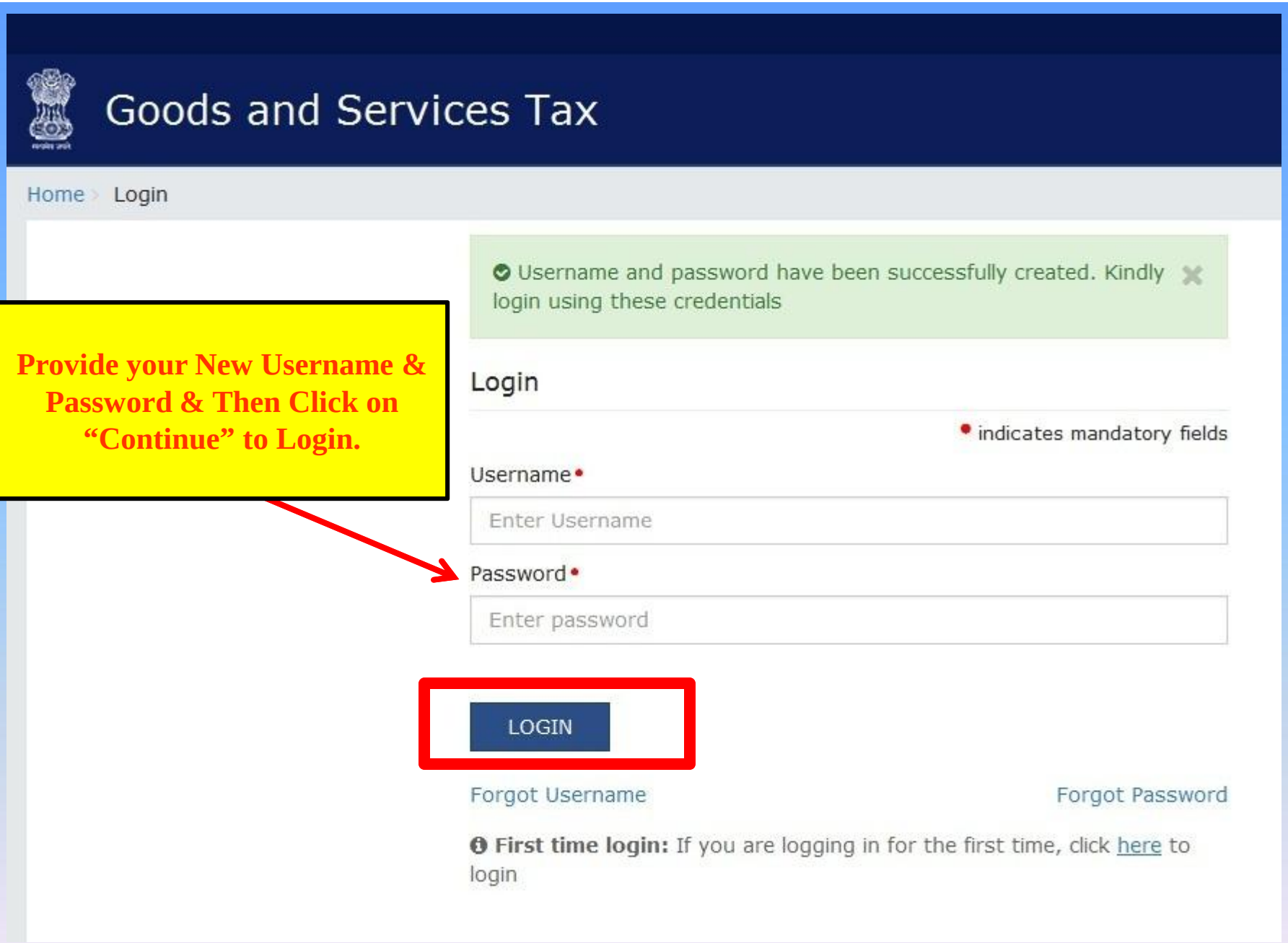

Goods and Services Tax
Home > Create Username
Need to Complete these 4 steps to create New Login Id & Password.
Provide Email ID & Mobile No.
You will get OPT on Email as well as on Mobile.
Provisional ID Verification
2
OTP Verification
3
New Credentials
4
Security Questions
Kindly provide the below information to proceed
• indicates mandatory fields
Please enter Mobile Number and Email Address of Primary Authorised Signatory. All future correspondences from the GST portal will be sent on this registered Mobile Number and Email Address only. Changes to this will be non-editable till 01/04/2017
Email Address •
Enter Email Address
Mobile Number •
+91
Enter Mobile Number
CONTINUE

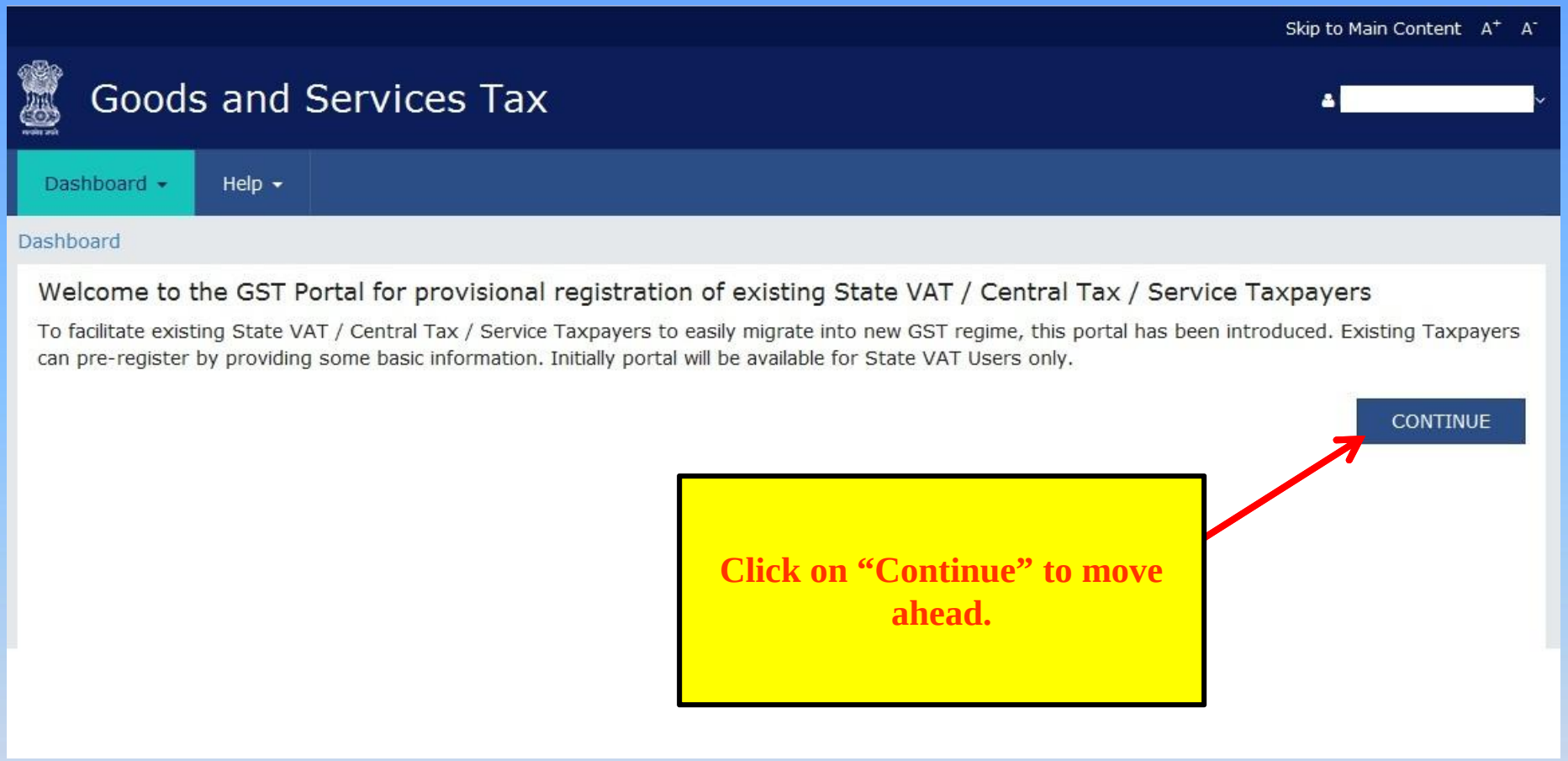

Goods and Services Tax
Home
Create Username
Provisional ID Verification
2
OTP Verification
3
New Credentials
4
Security Questions
Kindly provide the below information to proceed
indicates mandatory fields
Please enter Mobile Number and Email Address of Primary Authorised Signatory. All future correspondences from the GST portal will be sent on this registered Mobile Number and Email Address only. Changes to this will be non-editable till 01/04/2017
Email Address
Enter Email Address
Mobile Number
+91
Enter Mobile Number
CONTINUE
Provide Email OPT & Mobile OTP & Then Click on "Continue"

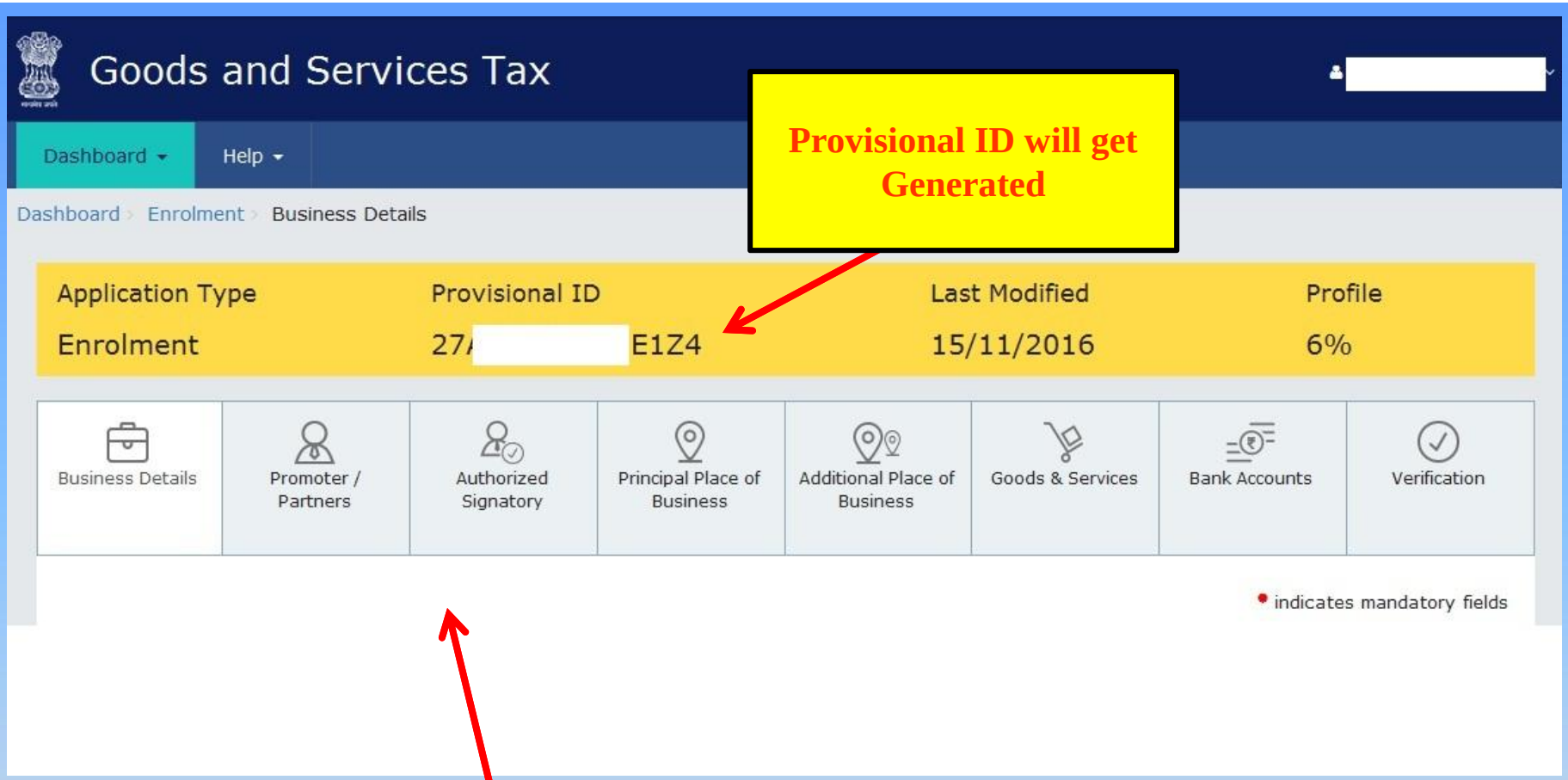

Provisional ID Verification
OTP Verification
3
New Credentials
4
Security Questions
Kindly provide the below information to proceed
indicates mandatory fields
New Username
Enter New Username
You are required to choose a New Username. Usernam
to 15 characters, which should start with an alphabet, sh
alphabets and can contain numbers, special character (
(_) or hyphen (-))
New Password
Enter New Password
Password should be of 8 to 15 characters, should comprise of at least one alphabet, one number, once upper case letter, one lower case letter and one special character
Re-confirm Password
Re-enter New Password
CONTINUE
Provide New Username & Password & Then Click on "Continue"



Provide All five Answer to Security Questions & Then Click on "Continue"


Goods and Services Tax
Home > Login
Username and password have been successfully created. Kindly login using these credentials
Login
indicates mandatory fields
Username
Enter Username
Password
Enter password
LOGIN
Forgot Username
Forgot Password
First time login: If you are logging in for the first time, click here to login
Provide your New Username & Password & Then Click on "Continue" to Login.

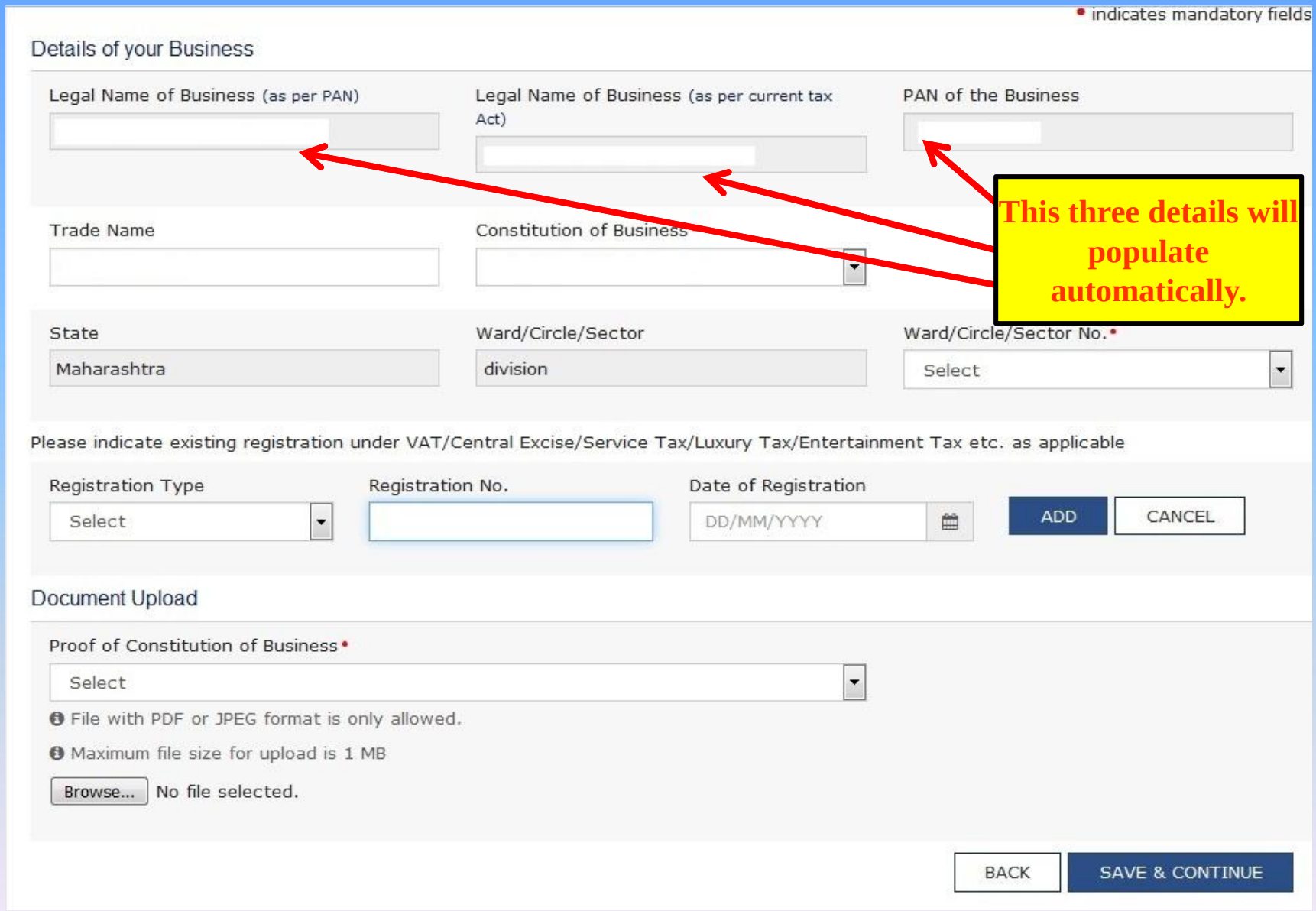

Skip to Main Content A+ A-
Goods and Services Tax
Dashboard
Help
Dashboard
Welcome to the GST Portal for provisional registration of existing State VAT / Central Tax / Service Taxpayers
To facilitate existing State VAT / Central Tax / Service Taxpayers to easily migrate into new GST regime, this portal has been introduced. Existing Taxpayers can pre-register by providing some basic information. Initially portal will be available for State VAT Users only.
CONTINUE
Click on "Continue" to move ahead.



Provisional ID will get Generated

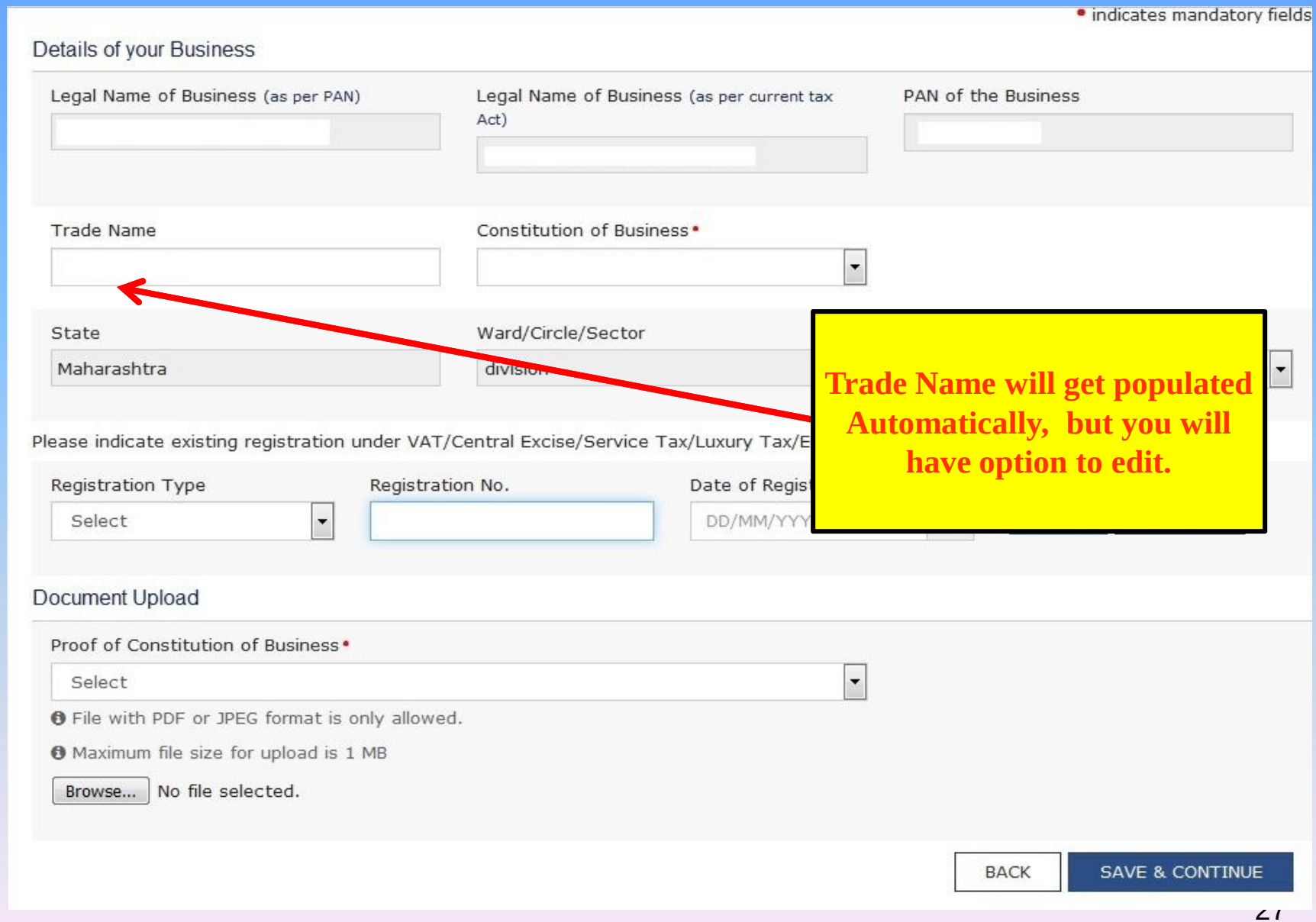
Above dashboard will appear. One by one all the details required to be Updated.

UPDATE BUSINESS DETAILS

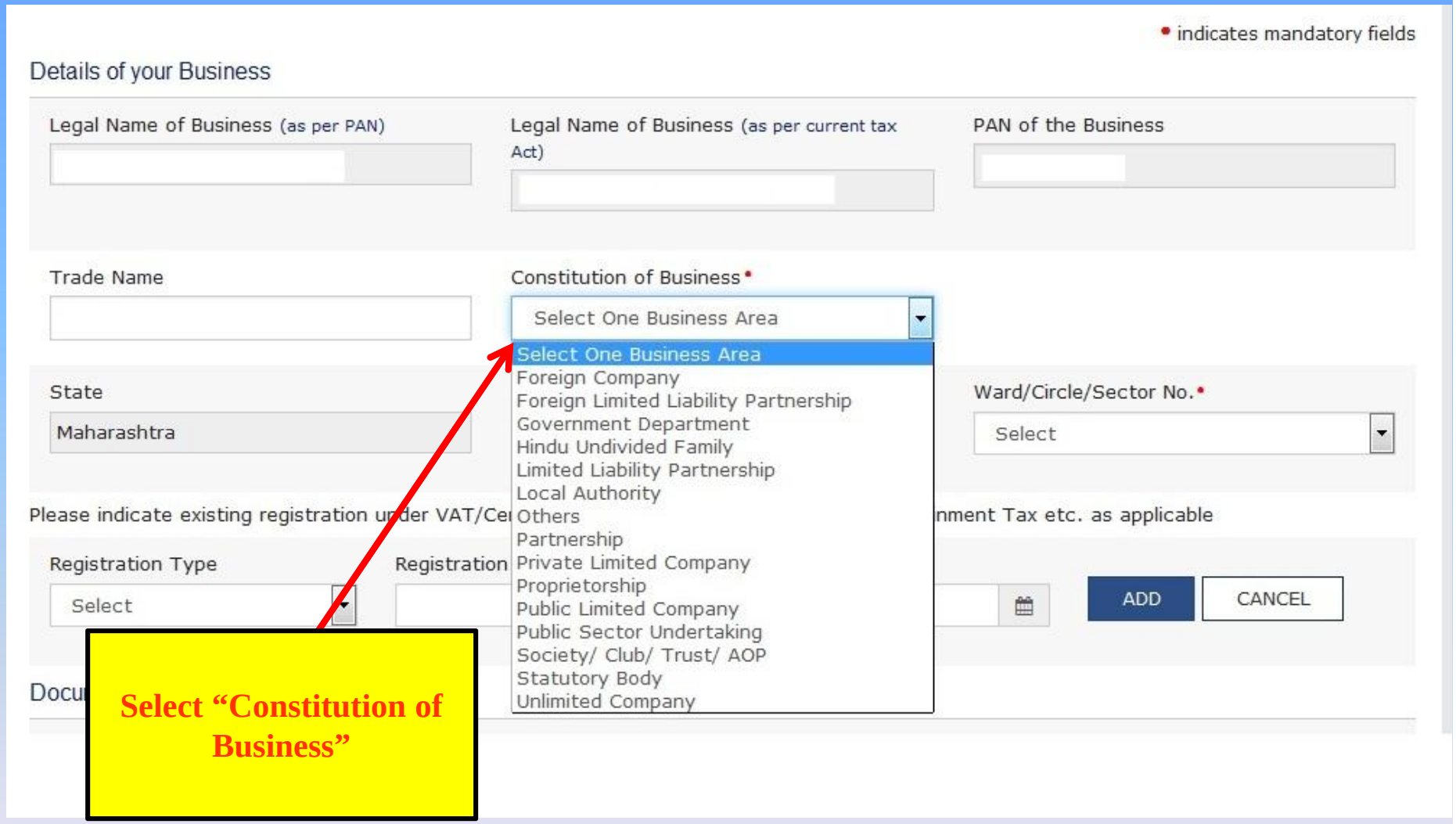


26

UPDATE BUSINESS DETAILS



UPDATE BUSINESS DETAILS



UPDATE BUSINESS DETAILS

• indicates mandatory fields

Details of your Business

Legal Name of Business (as per PAN)

Legal Name of Business (as per current tax Act)

PAN of the Business

Trade Name

Constitution of Business •

State

Maharashtra

Ward/Circle/Sector

division

Ward/Circle/Sector No. •

Select

Select
AMRAVATI
AURANGABAD
DHULE
KOLHAPUR
MUMBAI NODAL DIVISION-1
MUMBAI NODAL DIVISION-2
MUMBAI NODAL DIVISION-3
MUMBAI NODAL DIVISION-4
MUMBAI NODAL DIVISION-5
MUMBAI NODAL DIVISION-6
MUMBAI NODAL DIVISION-7
MUMBAI NODAL DIVISION-8
MUMBAI NODAL DIVISION-9
MUMBAI NODAL DIVISION-10
MUMBAI NODAL DIVISION-11
MUMBAI NODAL DIVISION-12
MUMBAI NODAL DIVISION-13
MUMBAI-LTU-1
MUMBAI-LTU-2

Please indicate existing registration under VAT/Central Excise/Service Tax/Luxury Tax/Entertainme

Registration Type

Select

Registration No.

Date of Registration

DD/MM/YYYY

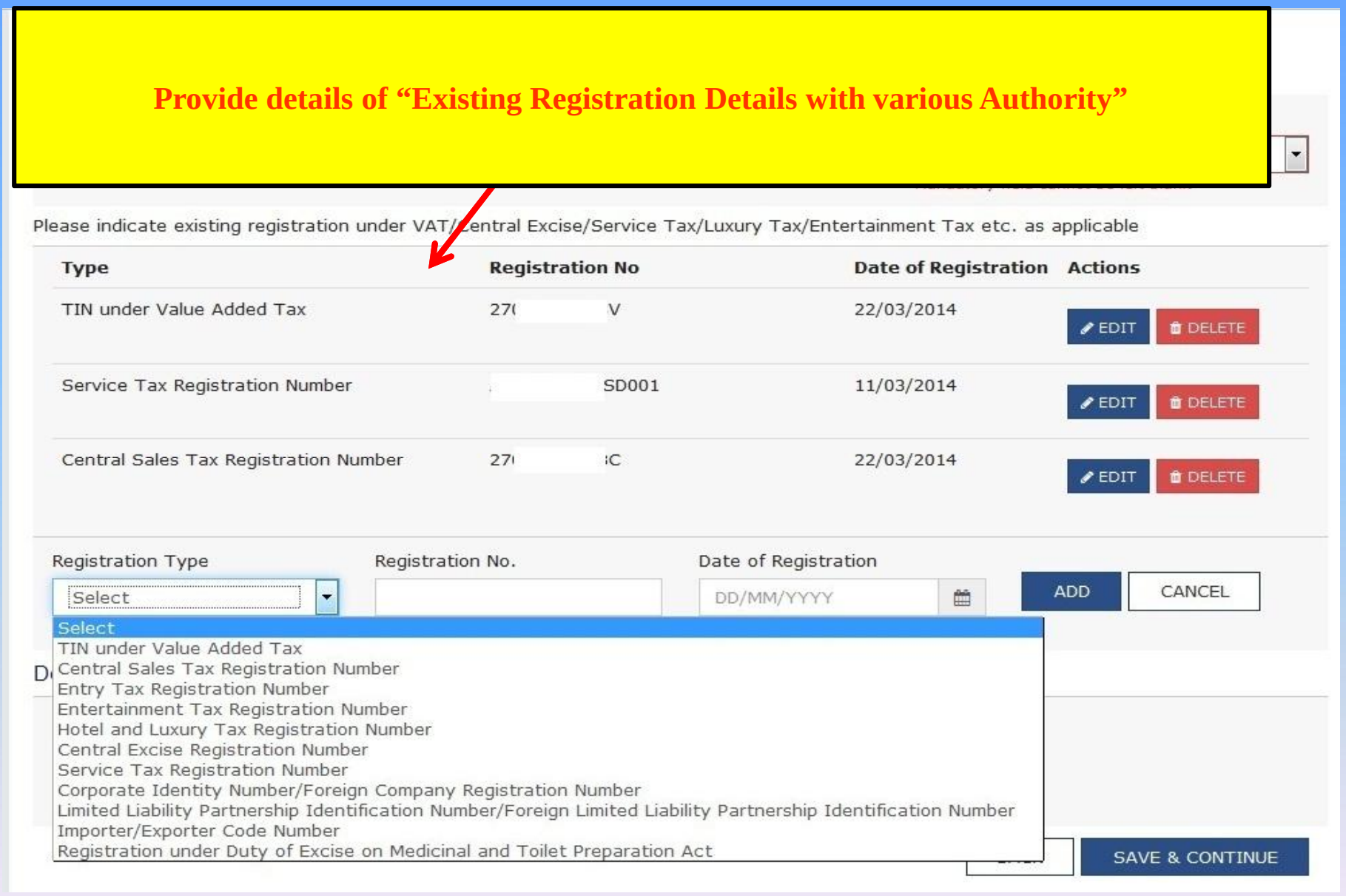
Document Upload

Select "Ward/Circle/Sector No."

You can download your existing VAT jurisdiction from What's New Option on home page of mahavat.gov.in

UPDATE BUSINESS DETAILS

Provide details of "Existing Registration Details with various Authority"



UPDATE BUSINESS DETAILS

• indicates mandatory fields

Details of your Business

Legal Name of Business (as per PAN)

Legal Name of Business (as per current tax Act)

PAN of the Business

Trade Name

Constitution of Business •

State: Maharashtra

Ward/Circle/Sector: division

Ward/Circle/Sector No. •: Select

Please indicate existing registration under VAT/Central Excise/Service Tax/Luxury Tax/Entertainment Tax etc. as applicable

Registration Type: Select

Registration No.

Select "Proof of Constitution of Business" & Submit appropriate document by clicking "Browse" Button.

Then Click on "Save & Continue"

Document Upload

Proof of Constitution of Business •: Select

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 1 MB

Browse... No file selected.

BACK SAVE & CONTINUE

UPDATE DETAILS OF PROMOTERS / PARTNERS

• indicates mandatory fields

Details of

Personal Information

First Name • | Middle Name | Last Name

Name of Father/Husband

First Name • | Middle Name | Last Name

Date of Birth • | Mobile Number • (+91) | Email Address

Gender • Male Female Others | Telephone Number

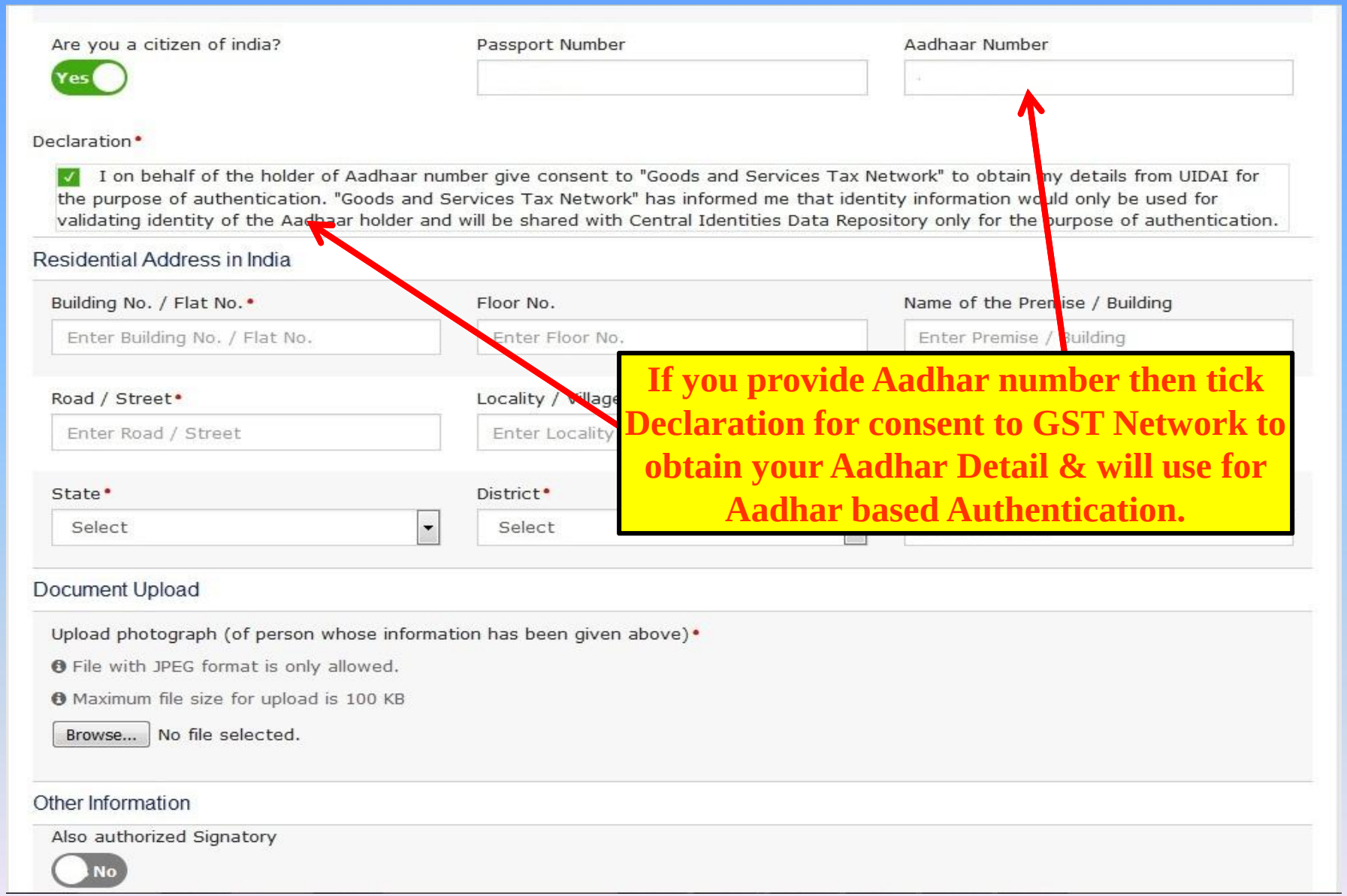
Fill all the required Information.

Identity Information

Designation • | Permanent Account Number •

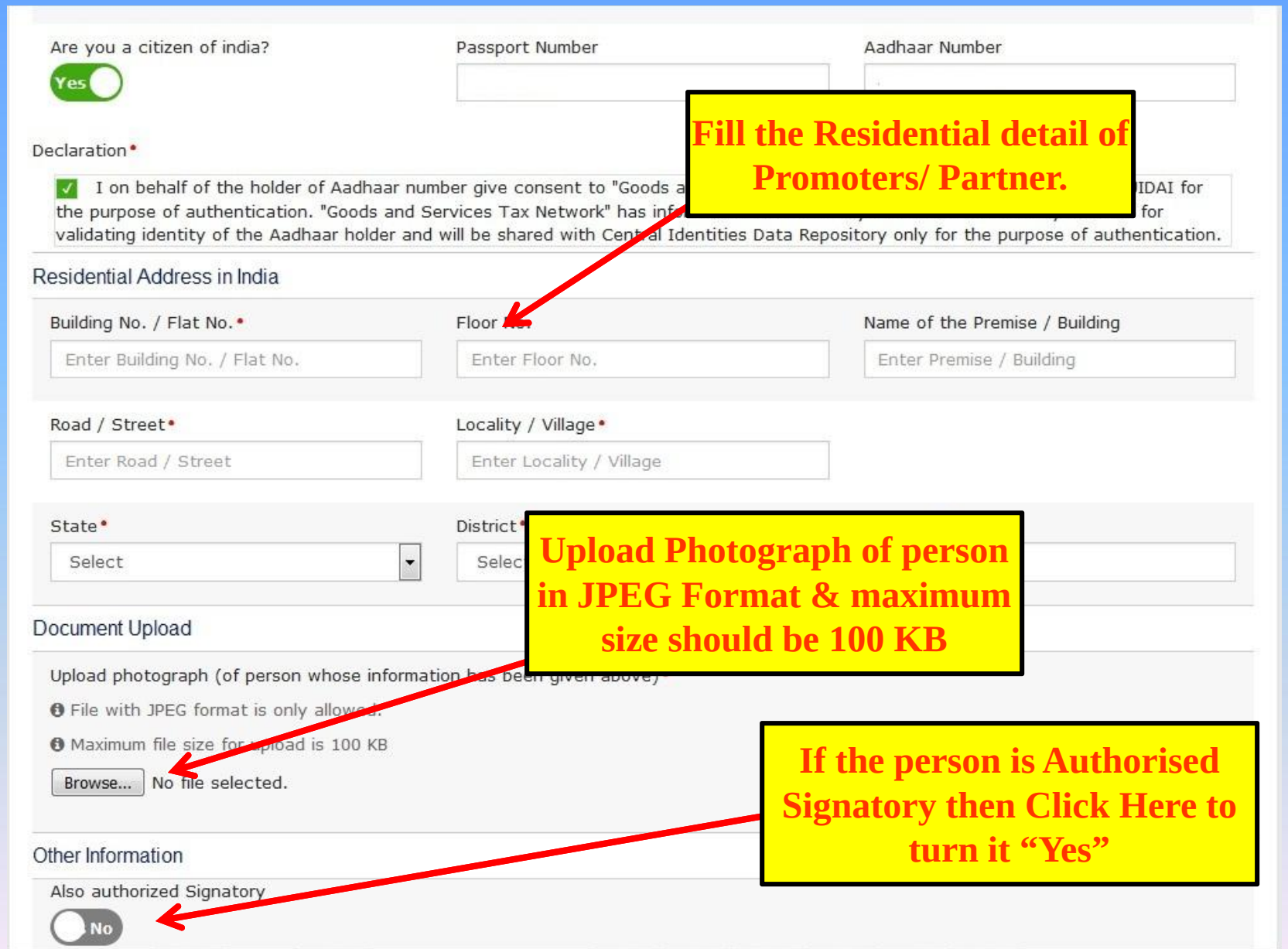
Are you a citizen of india? Yes | Passport Number (Enter the Passport Number) | Aadhaar Number (Enter Aadhaar Number)

UPDATE DETAILS OF PROMOTERS / PARTNERS



If you provide Aadhar number then tick Declaration for consent to GST Network to obtain your Aadhar Detail & will use for Aadhar based Authentication.

UPDATE DETAILS OF PROMOTERS / PARTNERS



UPDATE DETAILS OF AUTHORISED SIGNATORY

• indicates mandatory fields

Authorized Signatory

Primary Authorized Signatory

Personal Information

First Name• | Middle Name | Last Name

Name of Father/Husband

First Name• | Middle Name | Last Name

Date of Birth• | Mobile Number• (+91) | Email Address (@gmail.com)

Gender• Male Female Others

Telephone Number

All details will be carried from previous menu.

You need to upload Authorisation letter or Copy of Resolution.

Identity Information

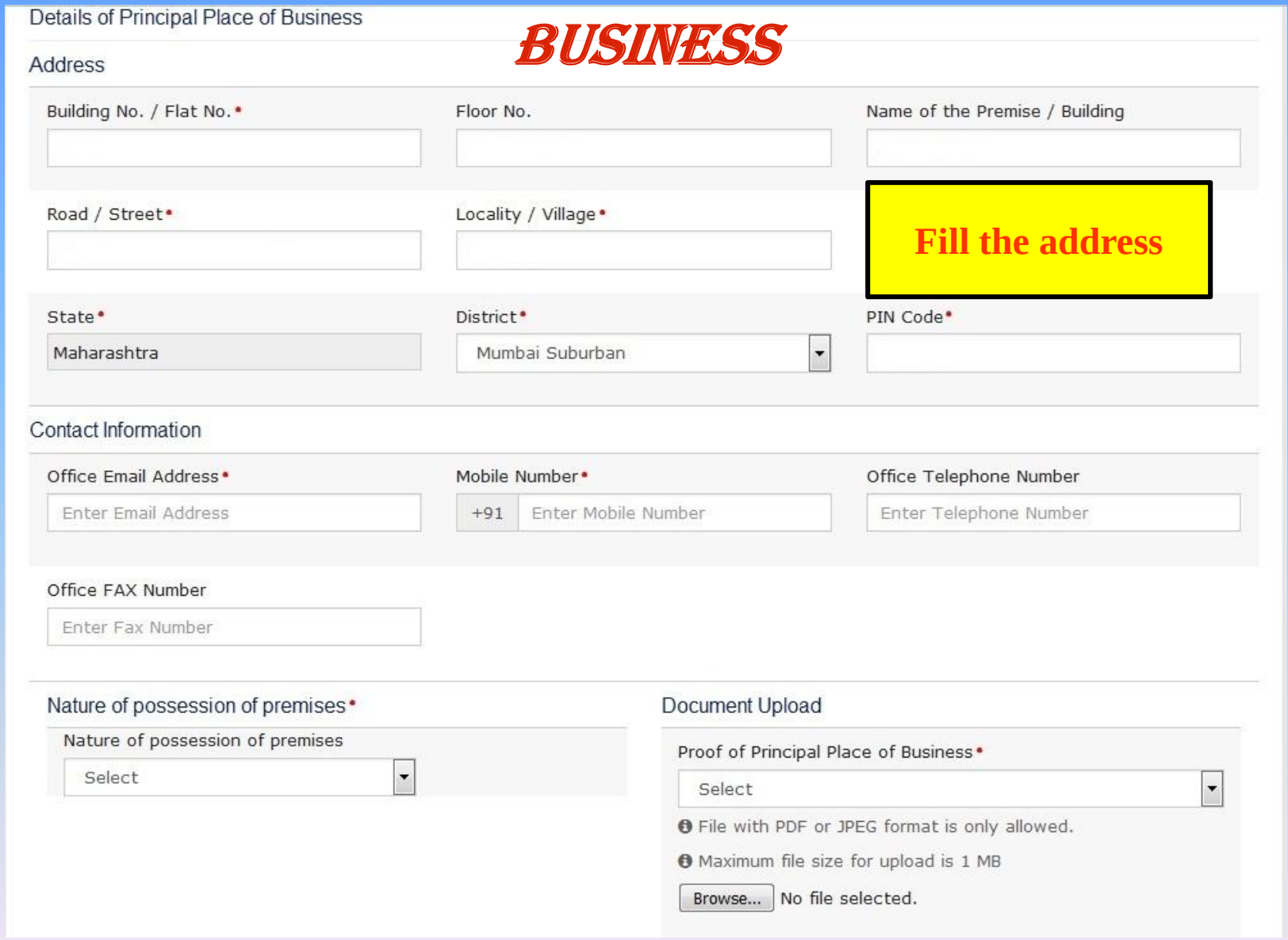
Designation• | Permanent Account Number•

Are you a citizen of india? Yes

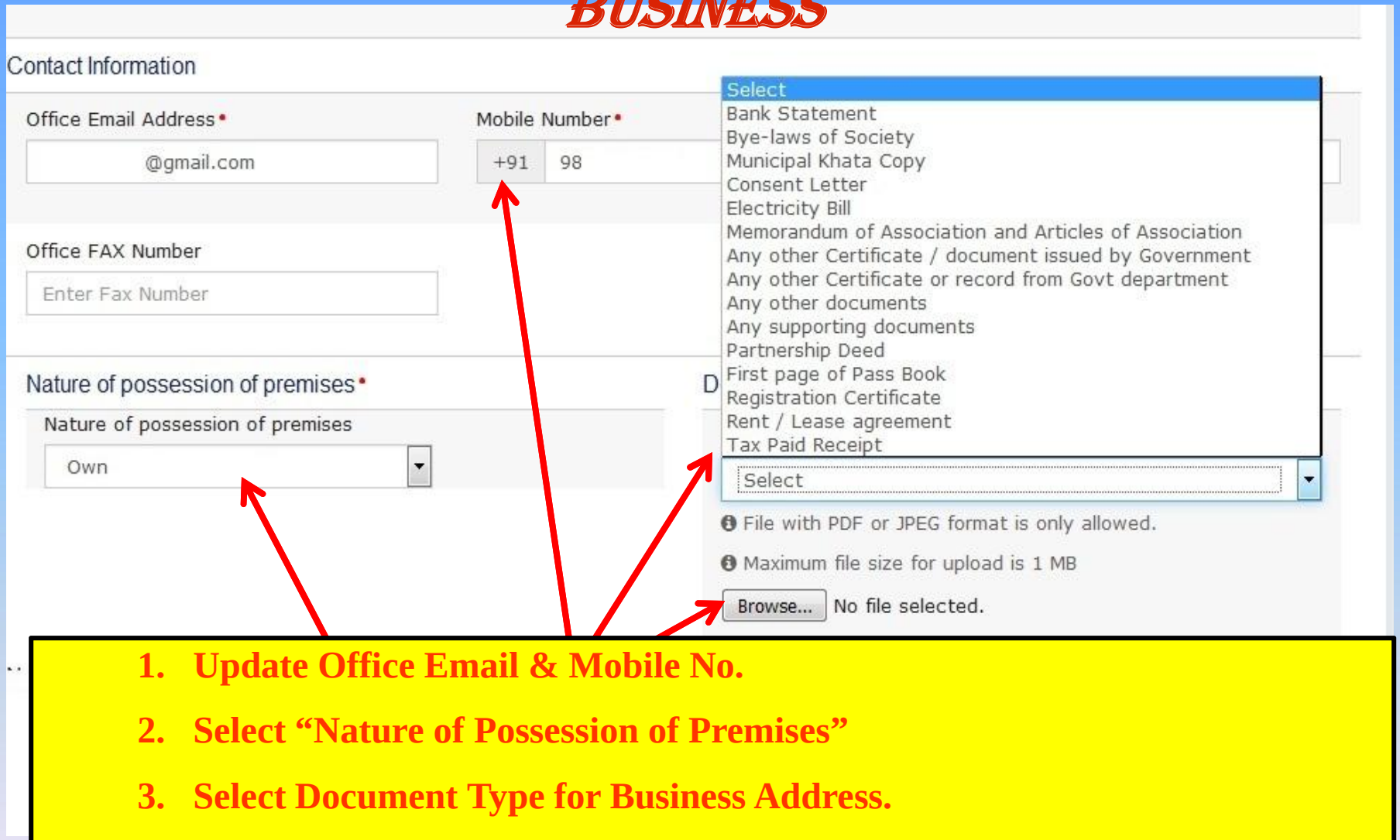
Passport Number: Enter the Passport Number

Aadhaar Number

UPDATE DETAILS OF PRINCIPAL PLACE OF BUSINESS

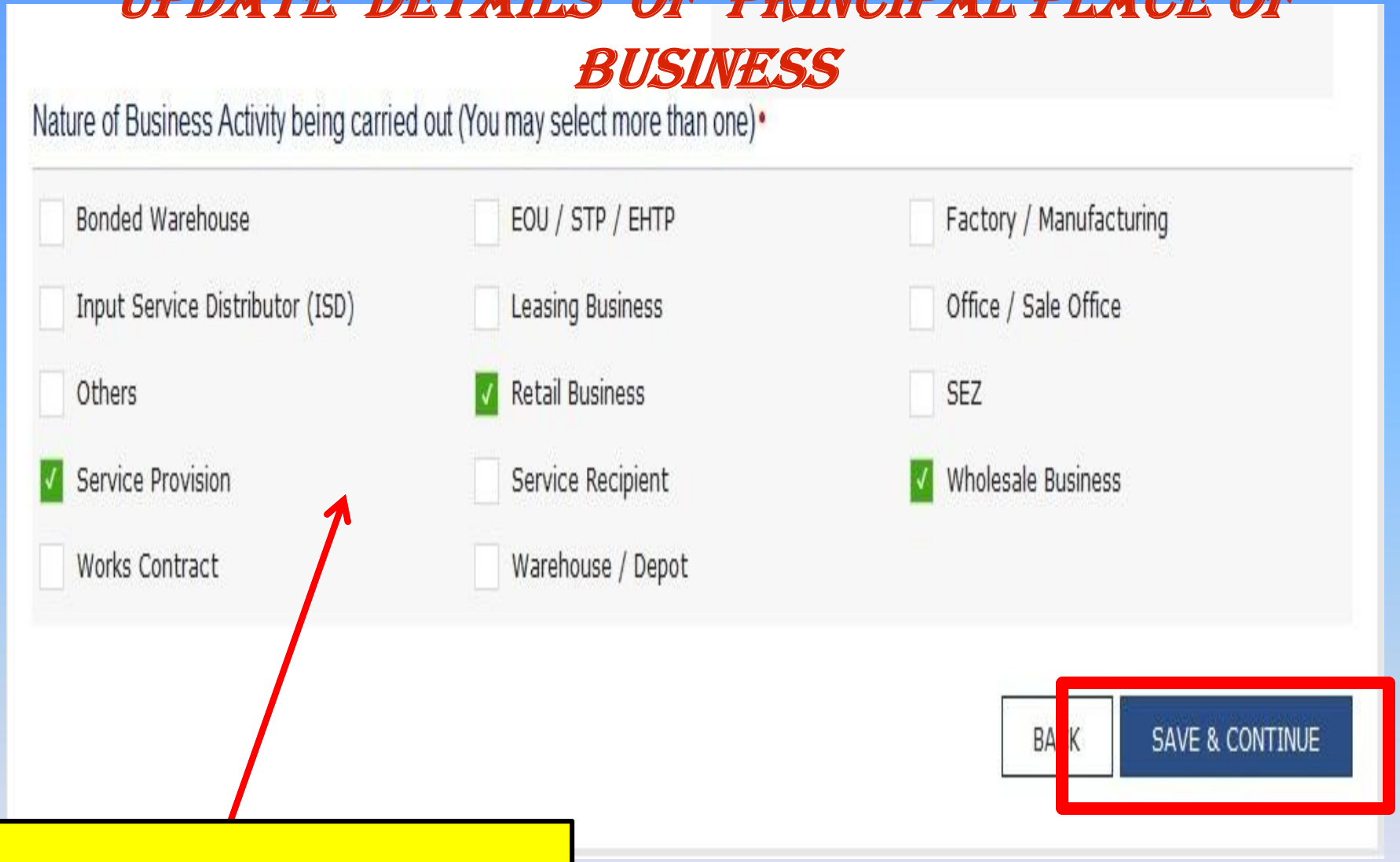


UPDATE DETAILS OF PRINCIPAL PLACE OF BUSINESS



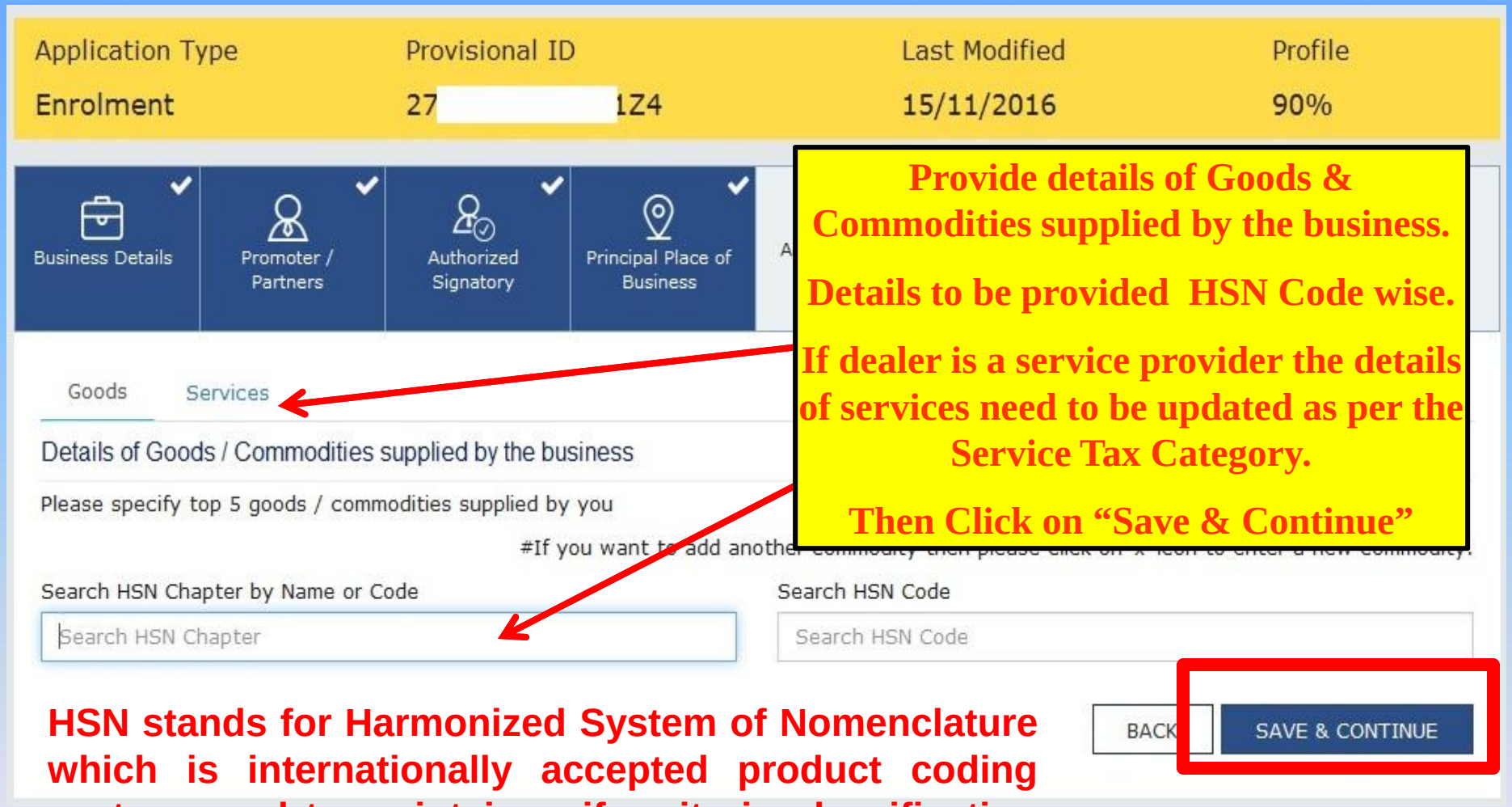
1. **Update Office Email & Mobile No.**
2. **Select "Nature of Possession of Premises"**
3. **Select Document Type for Business Address.**
4. **Click on Browse & submit Document in support of Business Address.**

UPDATE DETAILS OF PRINCIPAL PLACE OF BUSINESS



Tick appropriate Business Activity & then click on "Save & Continue"

UPDATE DETAILS OF GOODS & SERVICES



Provide details of Goods & Commodities supplied by the business.

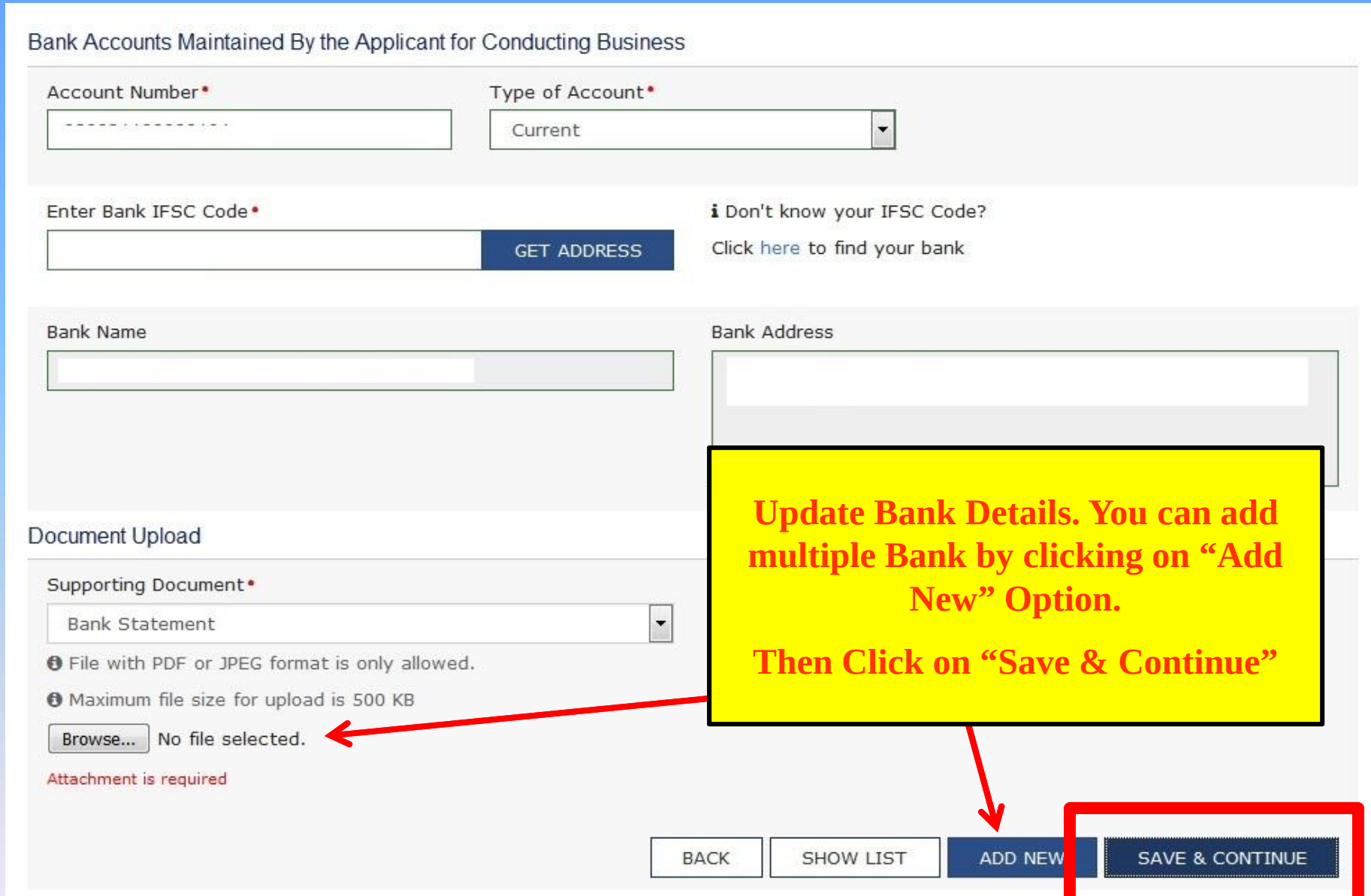
Details to be provided HSN Code wise.

If dealer is a service provider the details of services need to be updated as per the Service Tax Category.

Then Click on "Save & Continue"

HSN stands for Harmonized System of Nomenclature which is internationally accepted product coding system used to maintain uniformity in classification of goods.

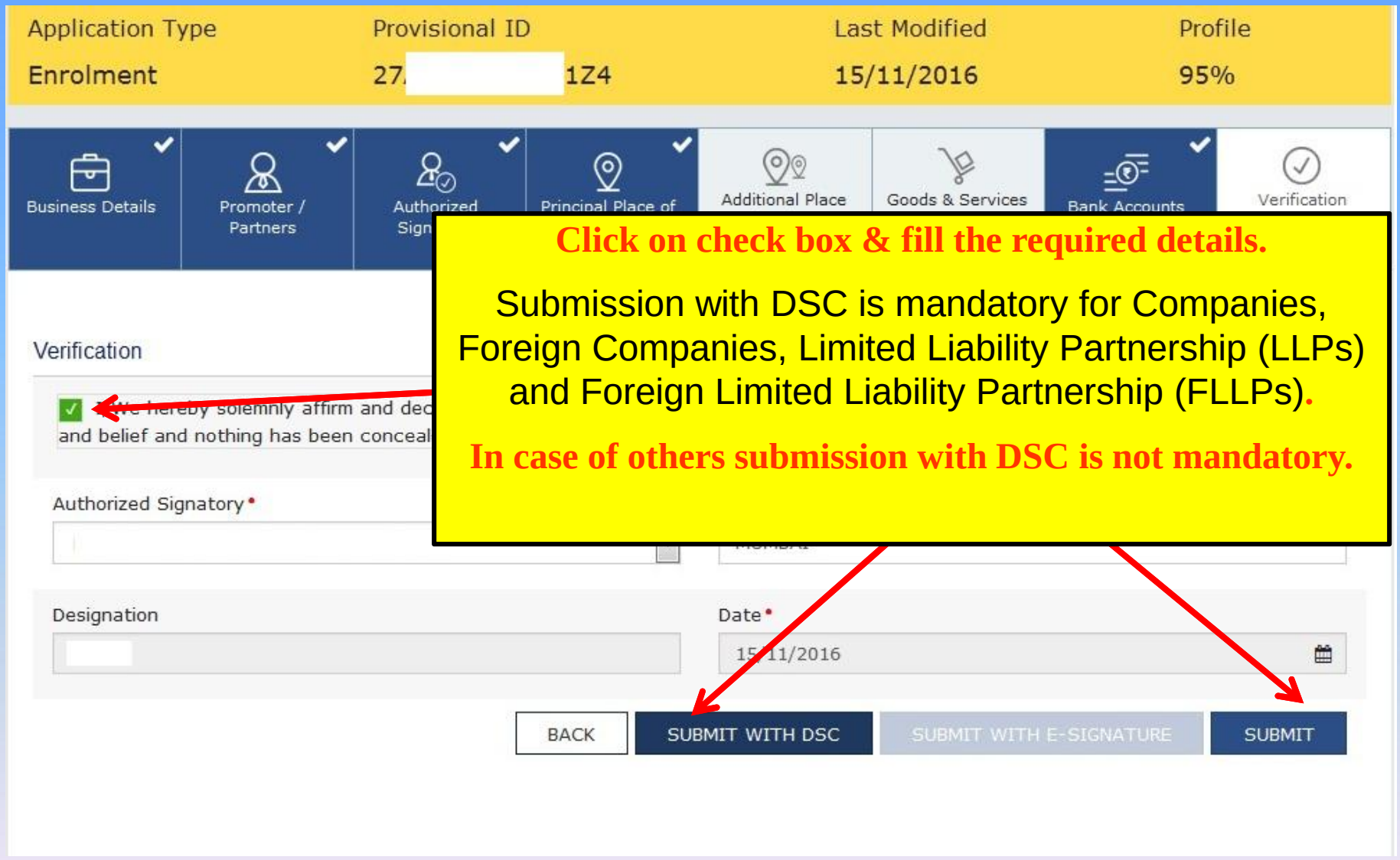
UPDATE DETAILS OF BANK ACCOUNTS



Update Bank Details. You can add multiple Bank by clicking on "Add New" Option.

Then Click on "Save & Continue"

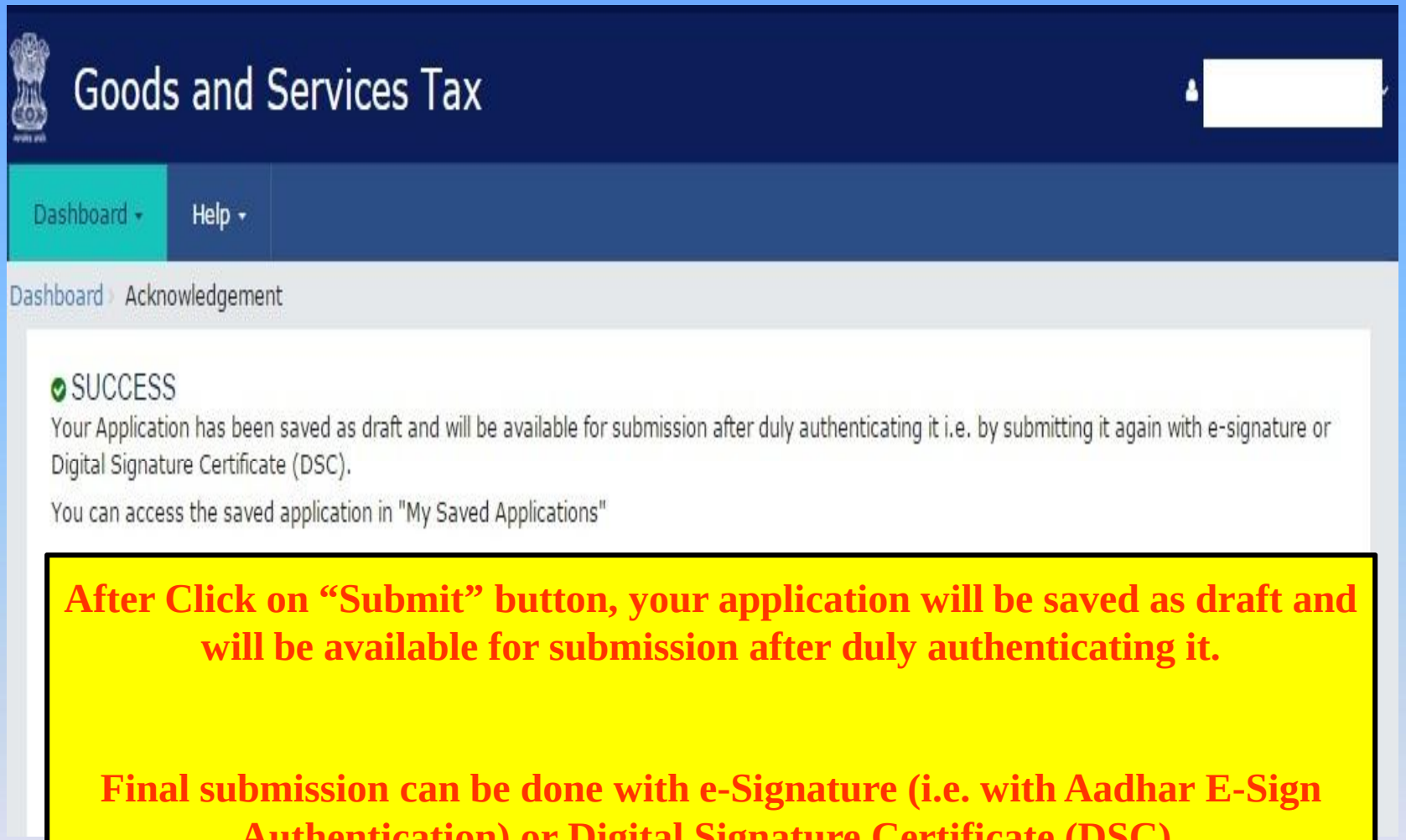
VERIFICATION



Click on check box & fill the required details.

Submission with DSC is mandatory for Companies, Foreign Companies, Limited Liability Partnership (LLPs) and Foreign Limited Liability Partnership (FLLPs).

In case of others submission with DSC is not mandatory.



After Click on "Submit" button, your application will be saved as draft and will be available for submission after duly authenticating it.

Final submission can be done with e-Signature (i.e. with Aadhar E-Sign Authentication) or Digital Signature Certificate (DSC).

EXTRACT OF FAQ ON SIGNING

Can I submit my Enrolment Application at GST Common Portal without electronically signing the application with DSC or E-sign?

Yes, you can submit the Enrolment Application at GST Common Portal without electronically signing it but you need to sign the application at a later date within the time allowed under the GST Act. Only signed Enrolment Applications shall be considered for issue of Final Registration Certificate. You can view the submitted application after login by accessing “My Saved Applications” at the GST Common Portal.

Is electronically signing the Enrolment Application using the DSC mandatory for enrolment?

Electronically signing the Enrolment Application using DSC is mandatory for enrolment by Companies, Foreign Companies, Limited Liability Partnership (LLPs) and Foreign Limited Liability Partnership (FLLPs).

For other taxpayers, electronically signing using DSC is optional.

How to Register & Use Digital Signature Certificate on portal www.gst.gov.in

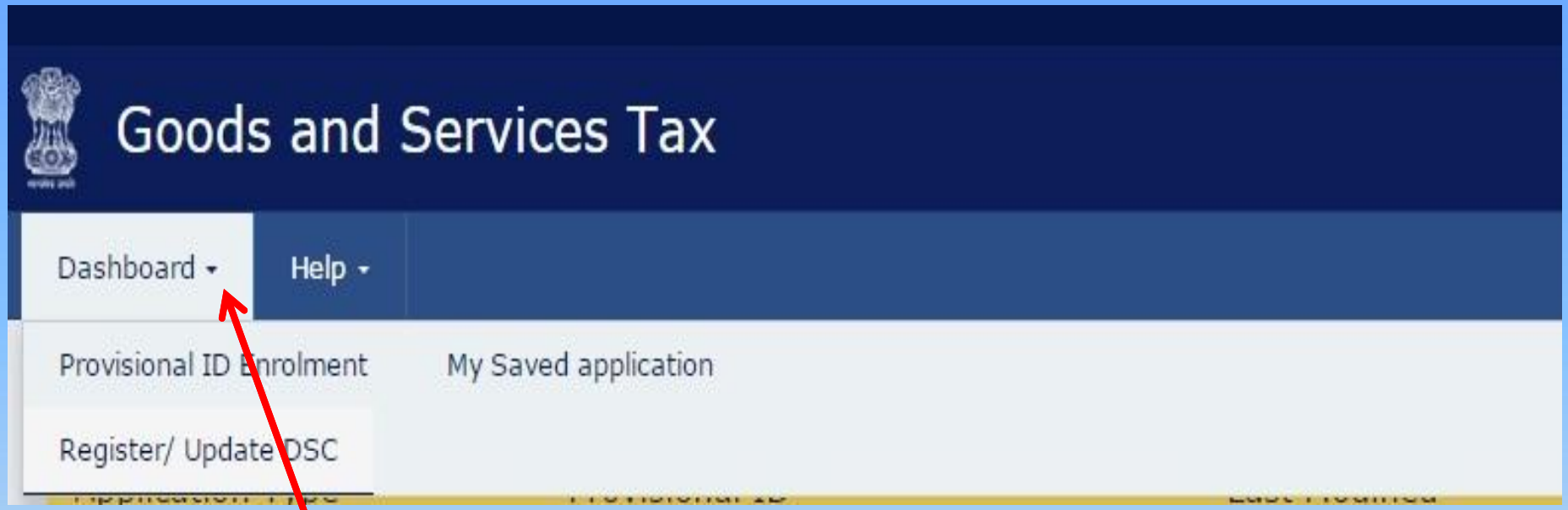
System Requirements for Usage of Digital Signature Certificate

- Desktop Browser: Internet Explorer 10+/ Chrome 49+ or Firefox 45+
- Valid class 2 or class 3 Individual (PAN Based) Digital Signature Certificate (DSC) obtained from a DSC provider

Note:

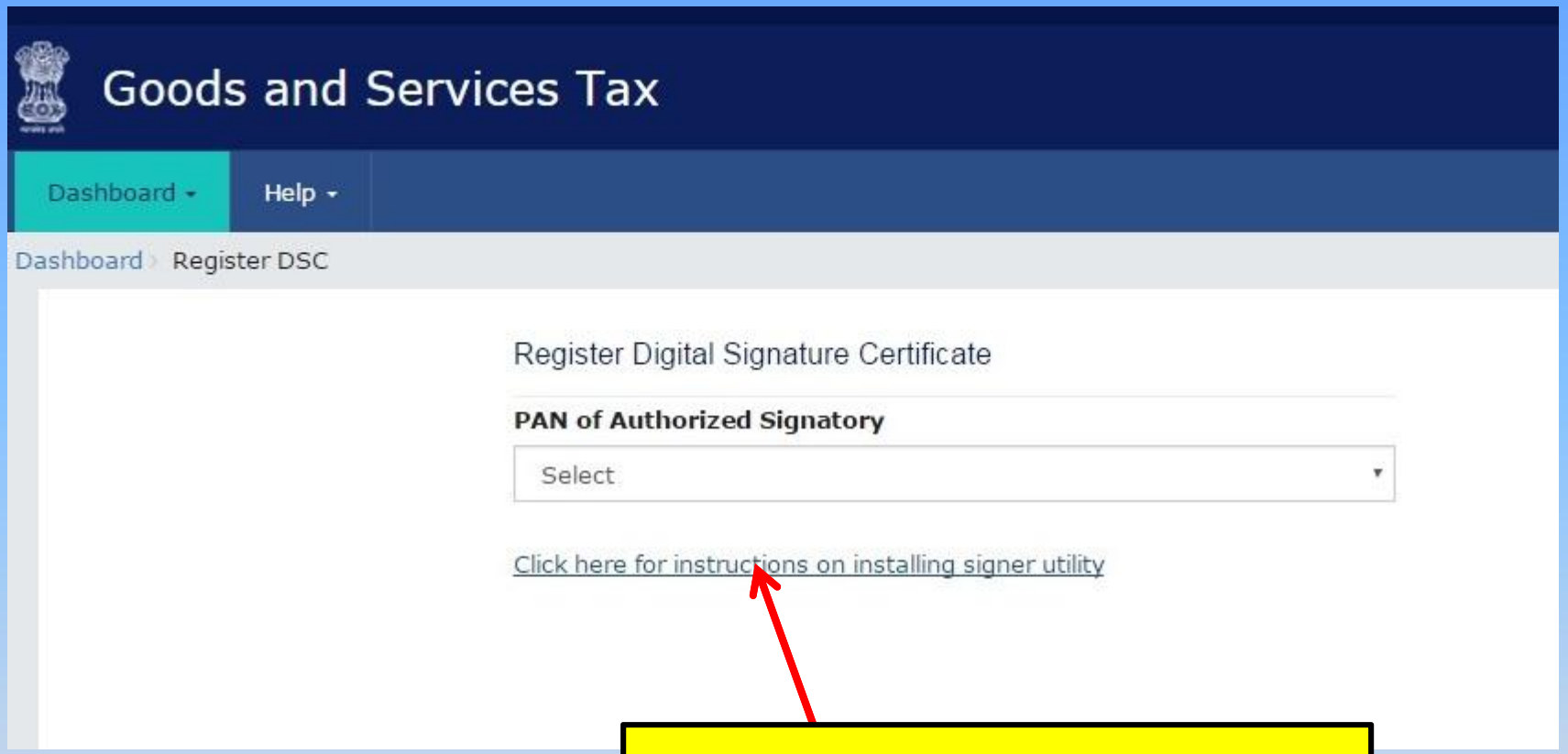
  - GST Common Portal supports only Crypto Tokens installed in Hard Tokens for DSC Registration
  - For Hard Token based certificates, please refer user manual provided by Certifying Authority for certificate download, enrolment and usage of Hard Token
- Signing using DSC is not supported on mobile devices and browsers

REGISTER DSC



Click on Dashboard & then click on Register / Update DSC Option.

REGISTER DSC



First time you need to Install "Signer Utility" from the above link.

REGISTER DSC

Document Signer Installer

Operating System	Checksum	Download
Windows	• **MD5:**cabfbb59d19b0021fe214d8197b98b73 • **SHA1:**99684230013f0020a71968787414713d5f17b3ce • **SHA256:**81107d022acf8b2630bac262ac4b921c3ad8c795aca2a018d81dcbedbfa52520	Click here to download.
Linux	• **MD5:**5548cc8737959578c204762009948309 • **SHA1:**a8f00e1421b5574531c08d419430c456e9428d59 • **SHA256:**389a83f720bd39589aadb2c03c5f3bbaa5509dc07322e327d921c97a1a487044	Click here to download.
Macintosh	• **MD5:**5548cc8737959578c204762009948309 • **SHA1:**a8f00e1421b5574531c08d419430c456e9428d59 • **SHA256:**389a83f720bd39589aadb2c03c5f3bbaa5509dc07322e327d921c97a1a487044	Click here to download.

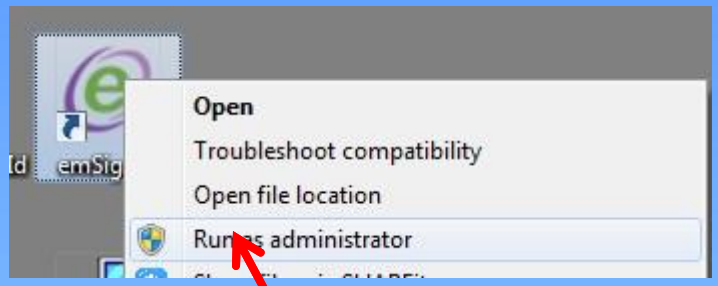
Click here for System Requirements for Document Signer.

Click here for steps to install Document Signer.

Click here to download "System Requirement" & "Steps to install Signer Utility".

Click the appropriate link to download "Signer Utility" as per the Operating System.

After running "Signer Utility" setup, you will see above icon on your desktop.



Right click the "emSigner" icon & then Click on "Run as administrator" to run the "emSigner" utility.

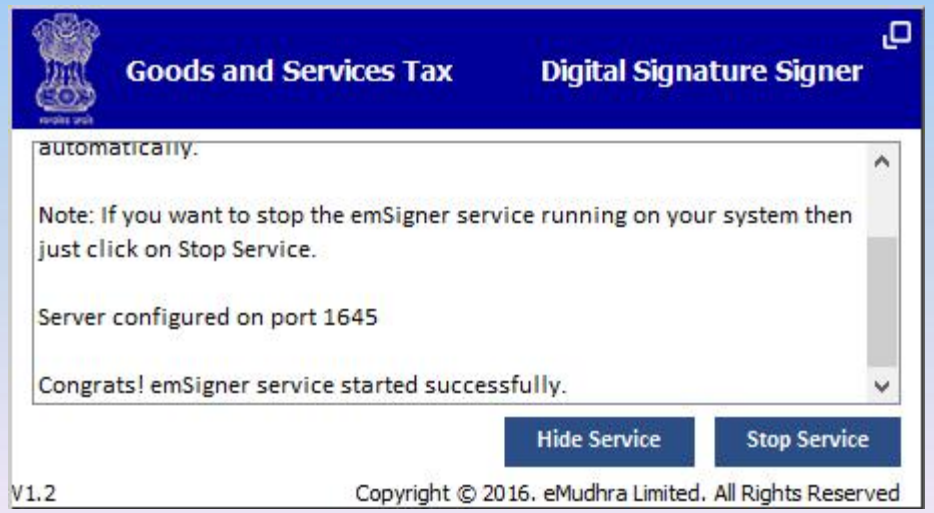
Once you run the utility, icon will appear in task bar.

On successful set up, Digital Signature Signer window is displayed.

A message indicating the start of the emSigner service is displayed.

Click the OK button.

On successful set up, Digital Signature Signer window is displayed.



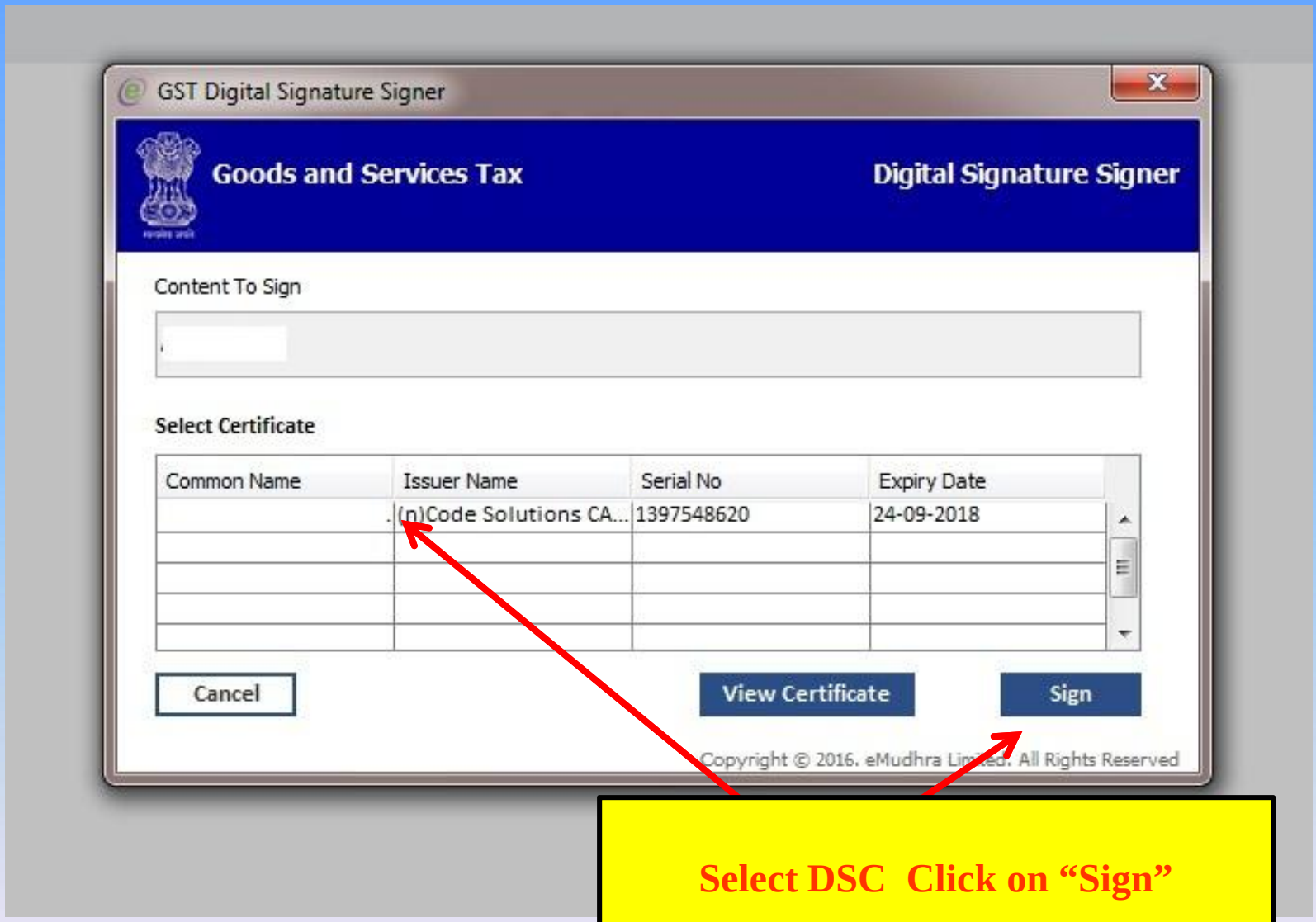
REGISTER DSC

Select Name of Authorised Signattory, Click on Check Box & Click on "Proceed"

REGISTER DSC

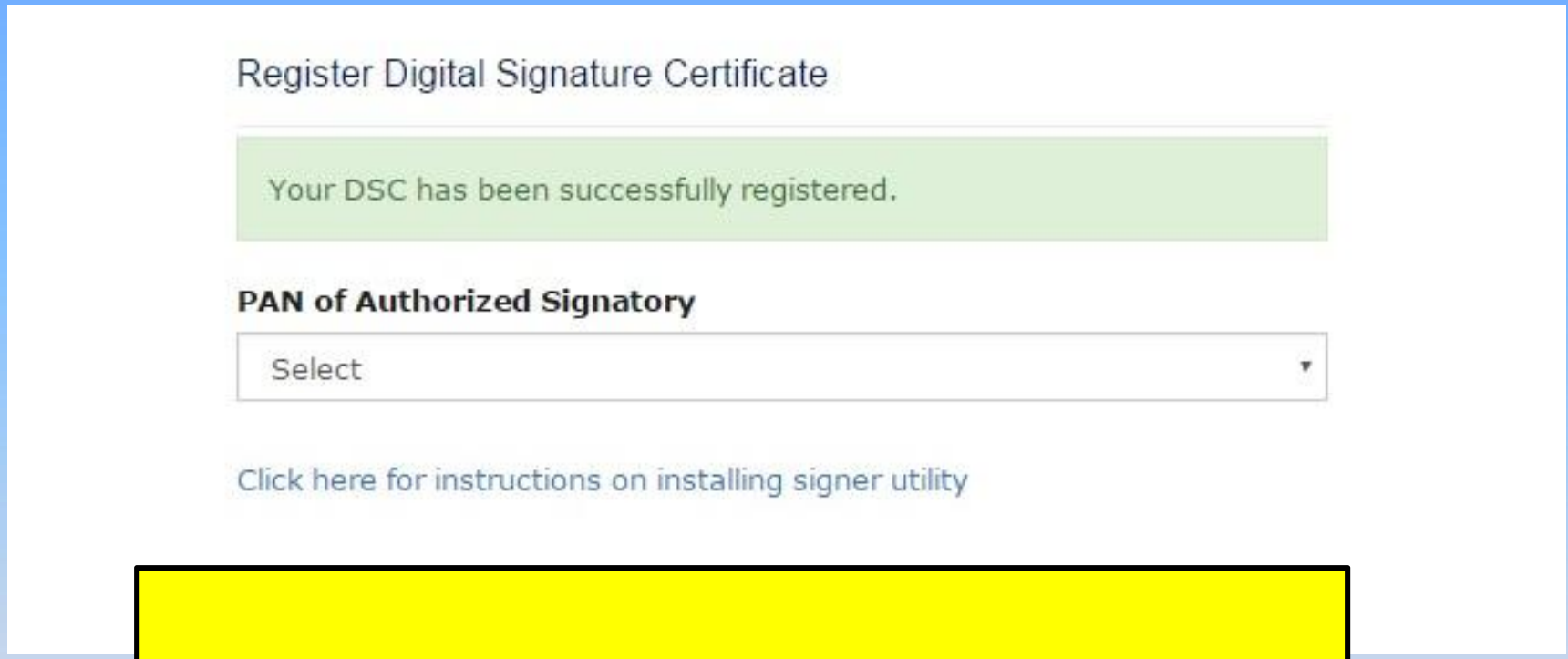
Select Name of Authorised Signattory, Click on Check Box & Click on "Proceed"

REGISTER DSC



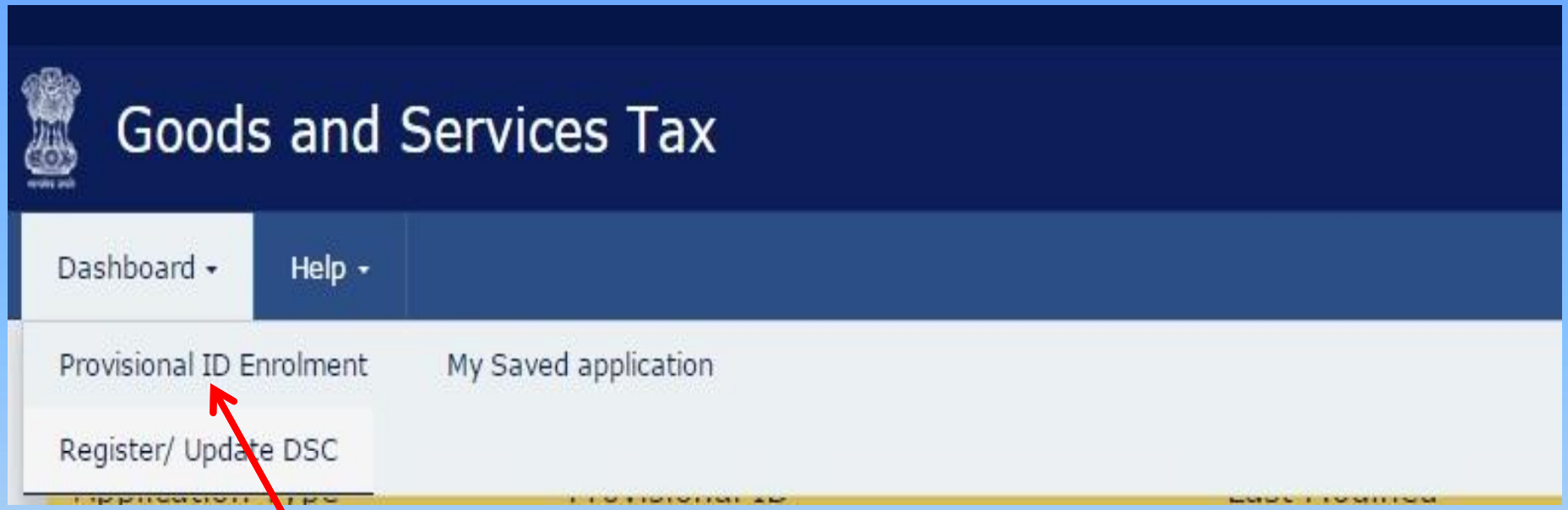
Select DSC Click on "Sign"

REGISTER DSC



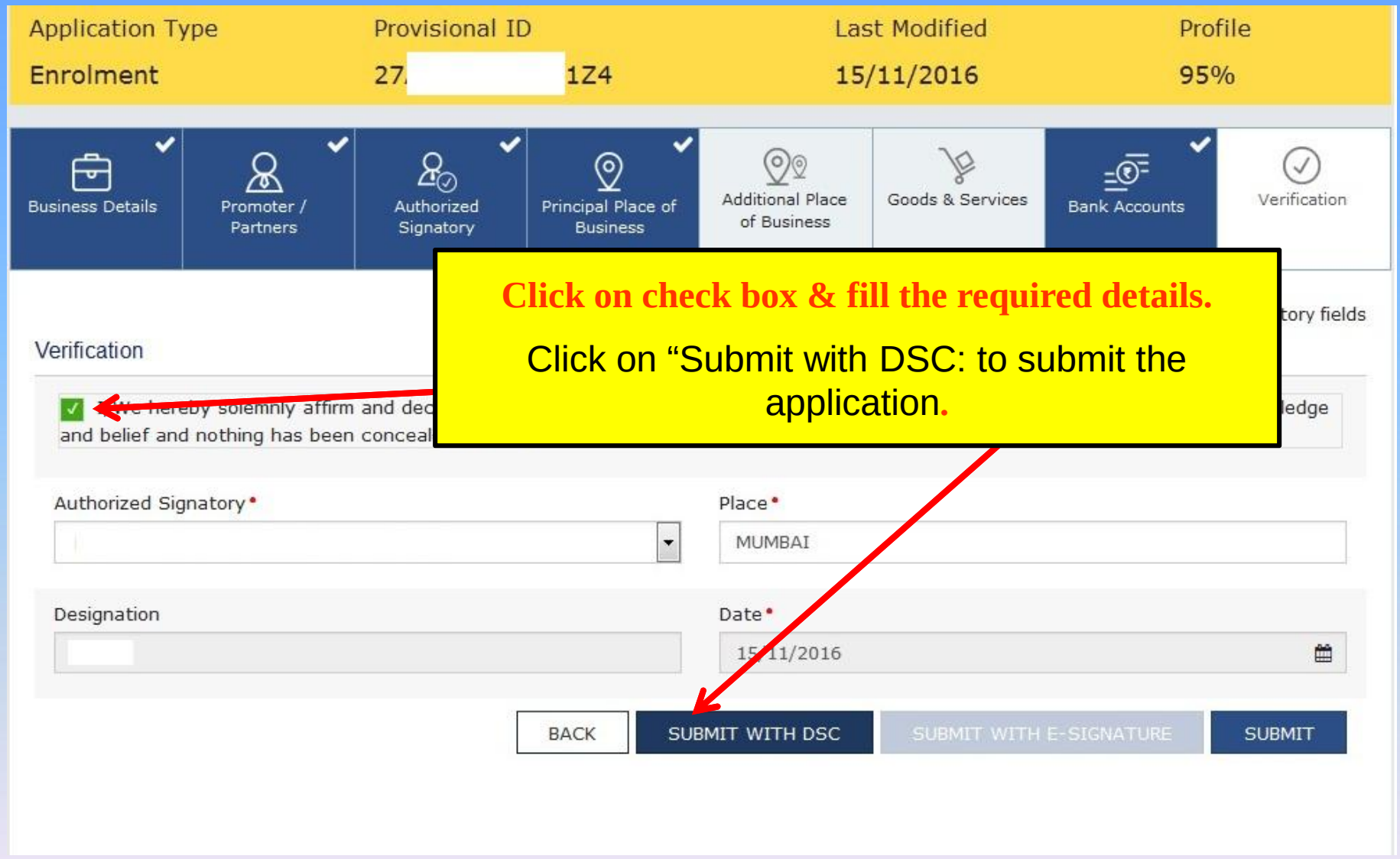
On successful submission, DSC will get Register

REGISTER DSC

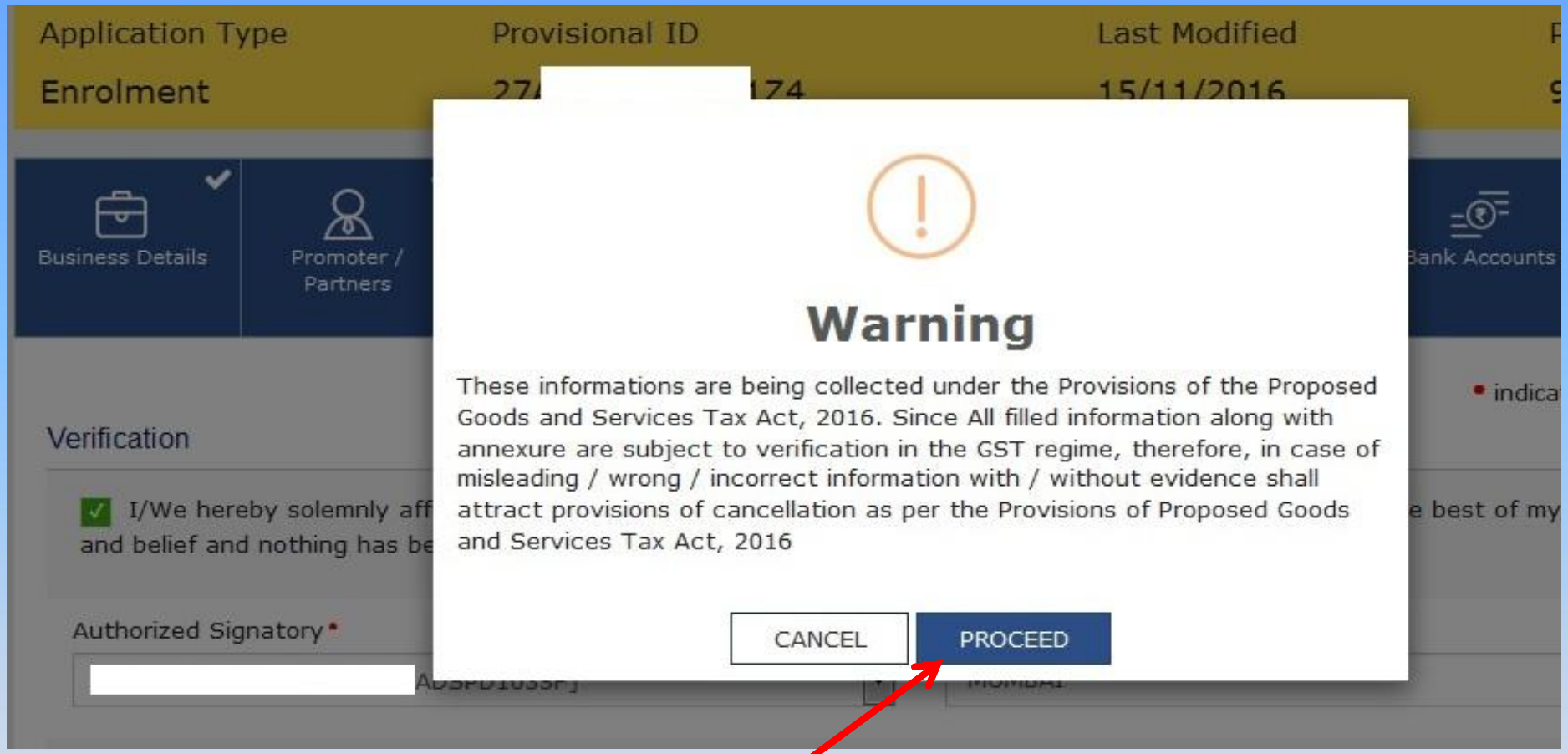


Click on Dashboard & then click on "Provisional ID Enrollment" for Application Submission.

APPLICATION SUBMISSION

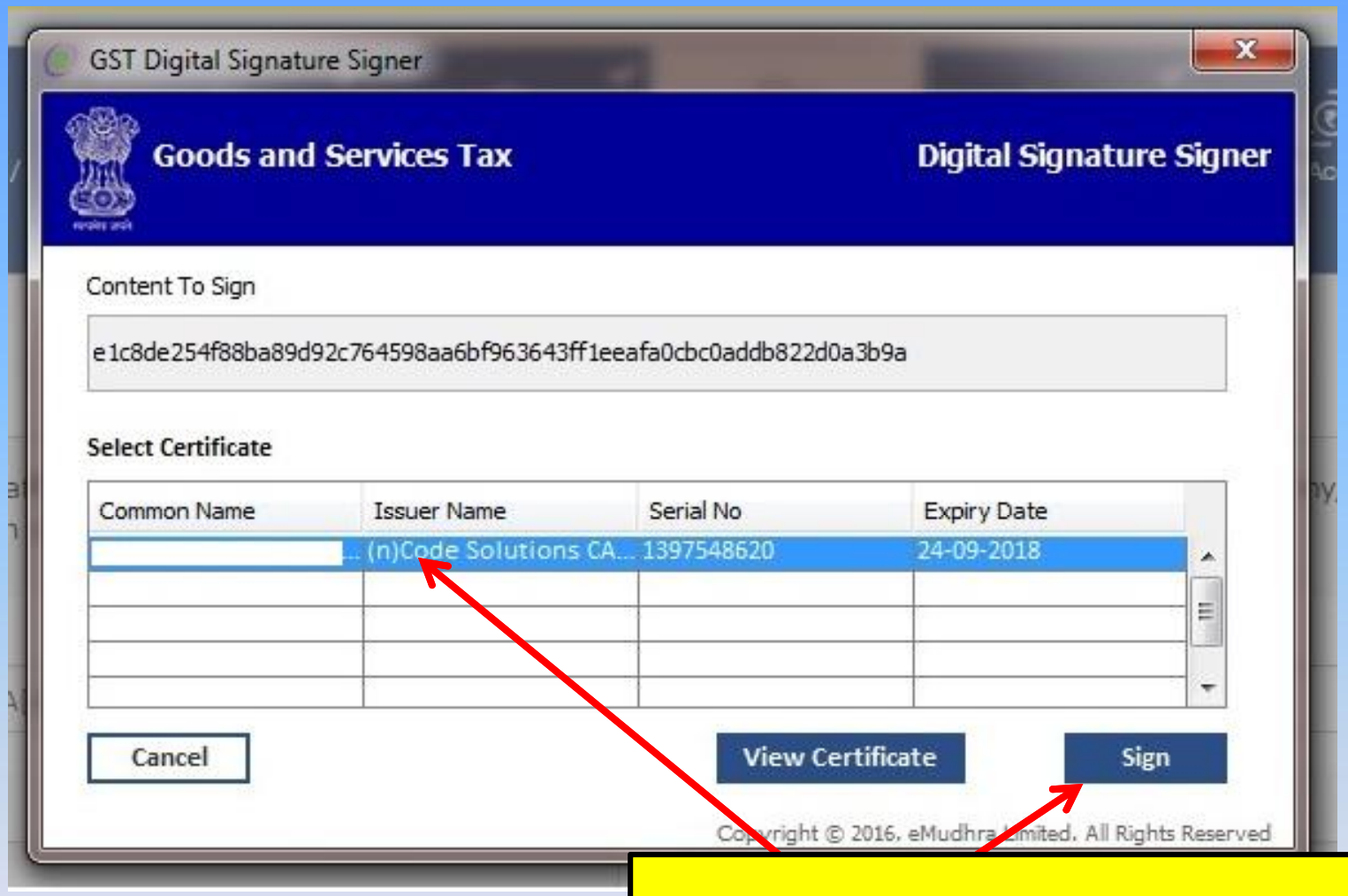


APPLICATION SUBMISSION



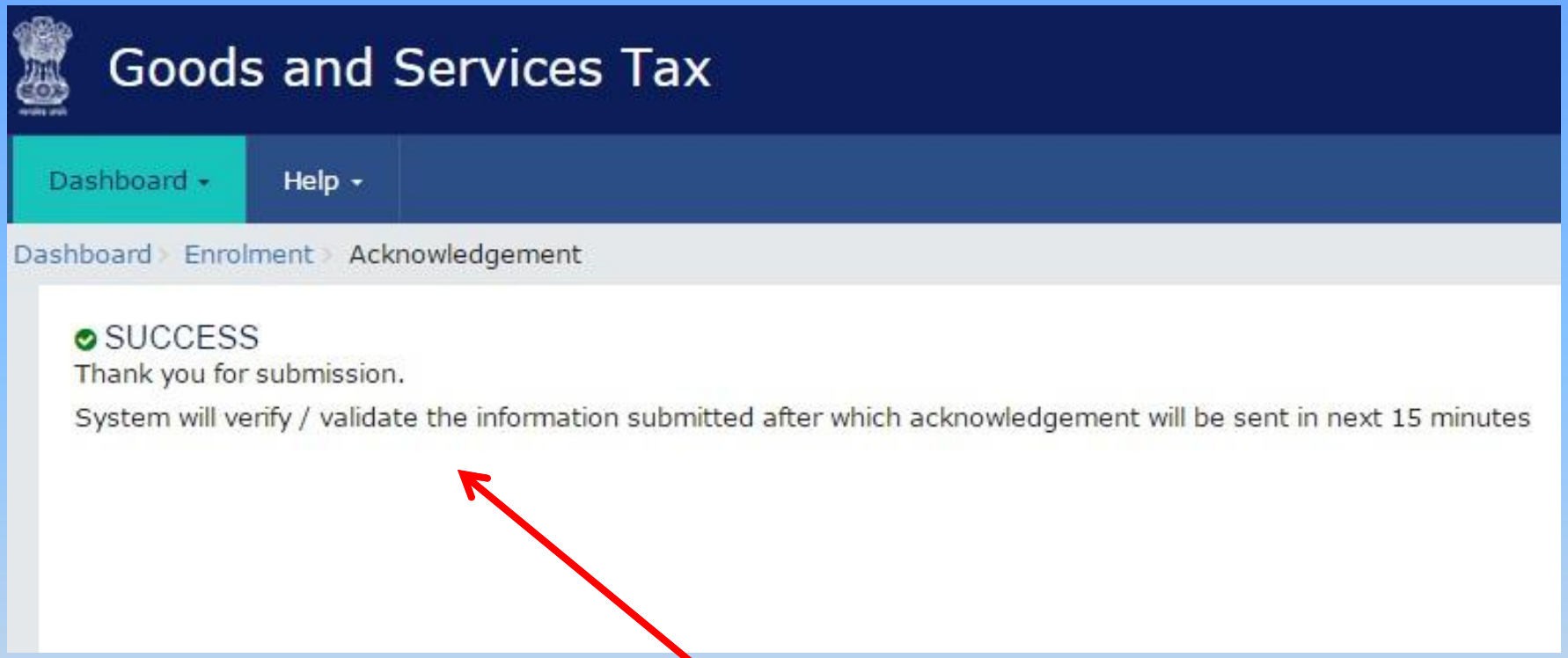
Click on "Proceed"

APPLICATION SUBMISSION



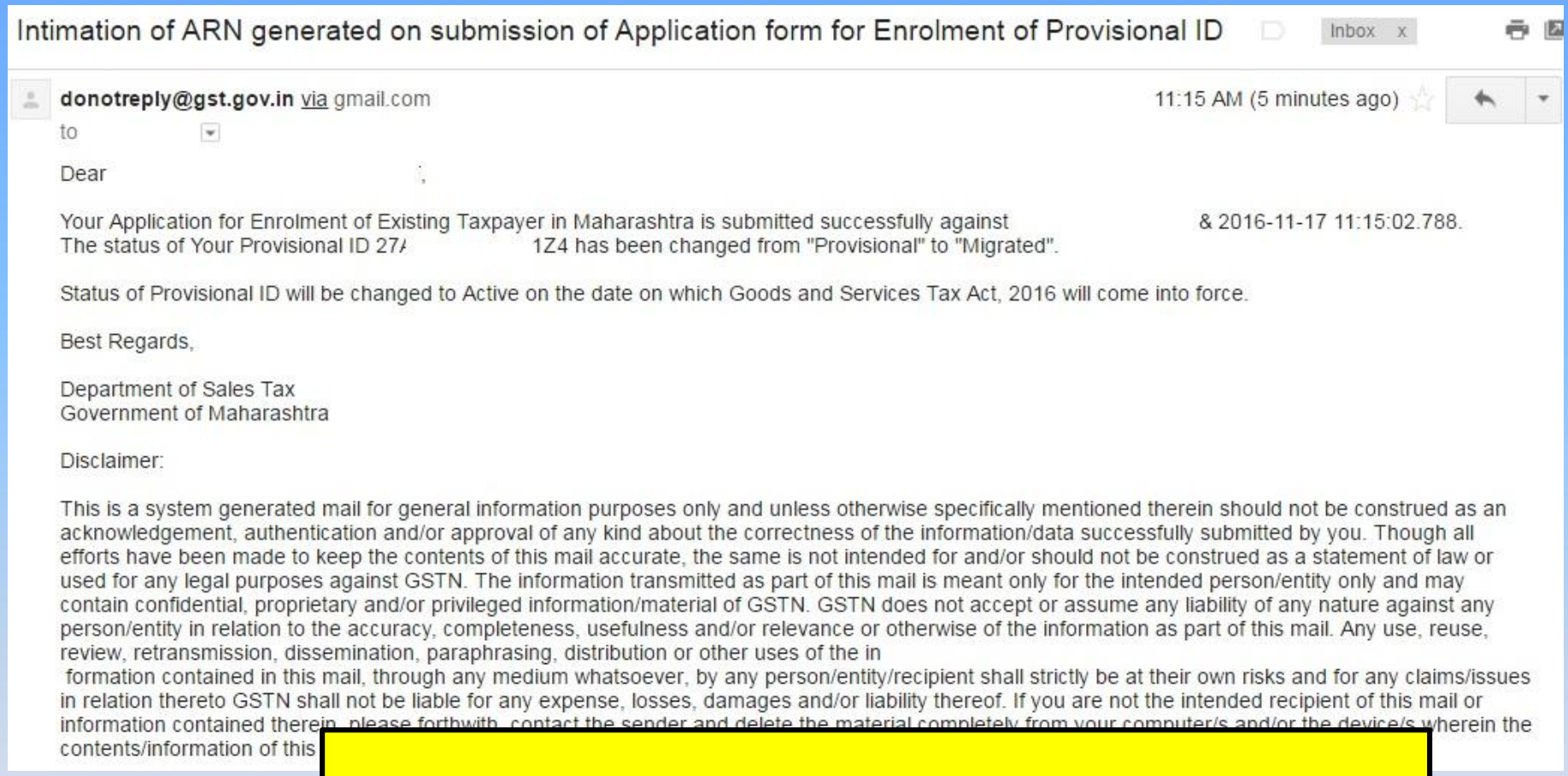
Select DSC Click on "Sign"

APPLICATION SUBMISSION



On successful submission, acknowledgement email will be sent on regsitered email.

APPLICATION SUBMISSION



Intimation of ARN generated on submission of Application form for Enrolment of Provisional ID

Inbox x

donotreply@gst.gov.in via gmail.com 11:15 AM (5 minutes ago)

to

Dear ,

Your Application for Enrolment of Existing Taxpayer in Maharashtra is submitted successfully against & 2016-11-17 11:15:02.788.
The status of Your Provisional ID 27 1Z4 has been changed from "Provisional" to "Migrated".

Status of Provisional ID will be changed to Active on the date on which Goods and Services Tax Act, 2016 will come into force.

Best Regards,

Department of Sales Tax
Government of Maharashtra

Disclaimer:

This is a system generated mail for general information purposes only and unless otherwise specifically mentioned therein should not be construed as an acknowledgement, authentication and/or approval of any kind about the correctness of the information/data successfully submitted by you. Though all efforts have been made to keep the contents of this mail accurate, the same is not intended for and/or should not be construed as a statement of law or used for any legal purposes against GSTN. The information transmitted as part of this mail is meant only for the intended person/entity only and may contain confidential, proprietary and/or privileged information/material of GSTN. GSTN does not accept or assume any liability of any nature against any person/entity in relation to the accuracy, completeness, usefulness and/or relevance or otherwise of the information as part of this mail. Any use, reuse, review, retransmission, dissemination, paraphrasing, distribution or other uses of the in formation contained in this mail, through any medium whatsoever, by any person/entity/recipient shall strictly be at their own risks and for any claims/issues in relation thereto GSTN shall not be liable for any expense, losses, damages and/or liability thereof. If you are not the intended recipient of this mail or information contained therein, please forthwith, contact the sender and delete the material completely from your computer/s and/or the device/s wherein the contents/information of this

Email will received for generation of ARN.

If you have any suggestion & queries, please send to me on

nmdedhia@gmail.com

You can subscribe to Yahoo Group on GST by sending email on

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Thank you

Email: nmdedhia@gmail.com